

**ALPINE CITY COUNCIL MEETING**  
**Alpine City Hall, 20 N. Main, Alpine, UT**  
**April 10, 2018**

**I. CALL MEETING TO ORDER:** The meeting was called to order at 7:05 pm by Mayor Troy Stout.

**A. Roll Call:** The following were present and constituted a quorum:

Mayor Stout

Council Members: Jason Thelin, Ramon Beck, Carla Merrill, Kimberly Bryant, Lon Lott

Staff: Shane Sorensen, Charmayne Warnock, David Church, Austin Roy, Police Chief Brian Gwilliam, Fire Chief Reed Thompson

Others: Loraine Lott, Brent Oakeson – ULGT, Laura St. Onge, Will Jones, Ed Bush, Richard James, Sylvia Christiansen, Logan Belcher

**B. Prayer:** Kimberly Bryant

**C. Pledge of Allegiance:** Logan Belcher

**II. CONSENT CALENDAR**

**A. Minutes of the City Council meeting of March 27, 2018**

**B. Bond Release #3 – Three Falls Phase 3 - \$328,512.66**

**C. Partial Payment and Change Order – STAPP Construction – Waterline Replacement East Mtn. Circle**

**MOTION:** Lon Lott moved to approve the Consent Calendar. Ramon Beck seconded. Ayes 5 Nays: 0. Lon Lott, Kimberly Bryant, Carla Merrill, Ramon Beck, Jason Thelin voted aye. Motion passed.

**III. PUBLIC COMMENT**

Will Jones said he had several items.

- By Wednesday people would be able to ride the trail in Three Falls subdivision across Sliding Rock. There were trails for bikers, hikers, equestrians. They were about to propose a trail through Schoolhouse Springs to Lehi. There would be a seven-mile loop.
- He thanked Shane Sorensen and Lon Lott along with a volunteer youth group for their work in planting 400 seedlings in Lambert Park. He wondered if they could plant more seedlings a little higher. There were still a lot of things to do and he recommended that if there any Eagle Scout projects, they consider projects in Lambert Park. (Lon Lott would have photos of the planting day to show later in the meeting.)
- He said the best trail builder was Ace Trails. They were going to be doing some work for them in Three Falls. He said he'd like to see the City hire Ace Trails to build multiuse trails in Lambert Park and showed on the map the possible location. They could use the Lambert Park funds for it.
- He asked about opening the restrooms in Lambert Park. Shane Sorensen said there were concerns about freezing but the weather was getting better.
- Trail Day was May 19<sup>th</sup>. He'd like to have an article about Trail Day in the Newslane, etc.

Laura St. Onge said she would like to see some resolution on the cemetery gates. Kids were up there at night smoking pot in her backyard.

Mayor Stout said the Council had looked at a proposal for gates and decided the proposed gates were very expensive and would not accomplish what they wanted in keeping people out of the cemetery at night. They were looking for another design.

Lon Lott said they planned to go to the cemetery and take some measurement. The problem was the ground sloped which created a problem with opening the gates. They couldn't swing into the hill. They needed to go onsite and see what would work.

Jason Thelin questioned if putting up gates would prevent kids from walking into the cemetery at night. Mrs. St. Onge said it would because they were too lazy walk.

#### IV. REPORTS and PRESENTATIONS

**A. ULGT: Presentation of TAP Award – Brent Oakeson:** Mr. Oakeson presented the TAP Award to Alpine City for accomplishing a number of goals relative to employee safety. He said he appreciated the partnership with the City and noted that there were no accidents last year. Shane Sorensen said Cortnie Graham had pulled everything together and got the credit. The award included a check for \$3,078 which was 3% of the insurance premium the City paid to the Trust. They planned to invest it back into safety equipment.

**B. Emergency Plan for Schools – Chief Brian Gwilliam:** Chief Gwilliam said that in view of the events across the country (school shootings, etc.), they were actively addressing emergency planning in the schools. Kids were their number one priority and they needed a safe learning environment. He said the police had a presence in all the schools in Alpine and Highland. They taught a safety program and would be signing about 700 certificates for those who participated. One of their objectives was to create relationships with the students. Students were more likely to come to an officer and report an incident or solve a problem if there was a relationship. He said they were developing a protocol plan in conjunction with the schools. For obvious security reasons, the plans would not be discussed.

Mayor Stout asked if they still used the canines in the schools. Chief Gwilliam said they had retired one canine and a new one was being certified. The kids loved the dogs when they took them to the school. In response to a question about protection for the dogs, he said a resident had offered to purchase bulletproof canine vests.

#### V. ACTION/DISCUSSION ITEMS

**A. General Plan Review:** The General Plan update had begun when Jason Bond was the City Planner. It was about 75% complete when Austin Roy took over near the end of 2017.

Mayor Stout said he envisioned the General Plan Review to be more of a process. The Council would be reviewing it over the next few months rather than make a motion to approve it that evening.

Austin Roy said the Planning Commission had worked on updating the General Plan for almost two years. Their objective was to make it more concise and simple. The previous plan was quite detailed and not something they referred to every day. The goal was to make the plan more accessible. It was broken into the following elements:

1. Land Use
  - Goals and Policies
  - Land Use Map
2. Transportation and Traffic Circulation
  - Goals and Policies
  - Street Improvement Plan
  - Street Master Plan
3. Moderate Income Housing
  - Goals and Policies
4. Parks, Recreation, Trails, and Open Space
  - Goals and Policies
  - Moyle Park Master Plan
  - Dry Creek Corridor Master Plan
  - Trail Master Plan
  - Lambert Park – Goals and Policies
  - Lambert Park Master Plan
5. Economic Development
  - Goals and Policies

Ramon Beck asked if the updated plan was consistent with the current City ordinances. Shane Sorensen had noted in his memo that ADU (accessory dwelling units) were noted in the updated General Plan but were not included in the current ordinance. If the Council was in favor of them, changes would need to be made.

Lon Lott asked if the General Plan would need to be reviewed by legal counsel.

David Church said the General Plan was an aspirational document. The city ordinances were what brought it to fruition. The Council needed to make sure the current ordinances were moving the city toward a plan they wanted to accomplish. He said the only legal pitfall was moderate income housing. The Legislature did not make distinctions between different cities and say, it is too expensive to live in this town so they will be exempt from meeting the requirements. The compromise the cities needed to make was to have a plan for moderate income housing. It was a hot issue in the state right now. He clarified that it was a requirement to have a plan for moderate income housing, not low-income housing. Cities were to have affordable housing for people who made 80% of the median income in the Utah County area.

Troy Stout said that years ago, the City tried to meet the requirement by allowing accessory apartments in homes.

David Church said he wasn't sure that actually satisfied the intent. Cities that did not comply with moderate income housing requirements would lose sales tax revenue. Currently the state just had a reporting requirement. Larger cities had housing authorities where they subsidized housing. Park City required developers to have so many apartments that must be rented at a moderate-income rate. He said one of the problems was that income levels were not keeping up with the inflation in housing costs. He noted that in state meetings, Alpine City had been listed as uncooperative and was not doing its part in providing moderate income housing.

Jason Thelin asked what the median numbers were. Alpine may not be able to meet it just by going down to 10,000 square foot lots. Would they have to have high rise apartments? David Church said some cities allowed more density and required lots to be deed restricted for cost.

Ramon Beck asked if was better to do something now or wait until they were forced? David Church said that right now the cities were being required to plan. Whatever Alpine's plan was going to be, they needed to collect information biannually to prepare the report. He said the problem was not going to be solved by just having senior housing. The problem was providing housing for young families. It was not healthy for a community to be made up of mostly senior citizens. With no young families, they had to start closing schools.

Mayor Stout suggested they discuss the General Plan in future meetings, tackling each issue one at a time. Lon Lott suggested they also update the maps as they went through the process.

**B. Lambert Park – Motorized Vehicle Use:** Mayor Stout said that in January 2018, the Council closed the park down to motorized vehicles for the second time. The ban expired May 1st of this year so they had until then to come up with a long-term plan, but that was not saying the plan would stay in place indefinitely. He proposed they hold a public hearing at the next meeting on April 24<sup>th</sup> and have some options to present so the public had something to respond to. Mayor Stout said there were two choices because he didn't think anyone wanted to see a free-for-all. They were considering either shutting it down to motorized vehicle use completely or opening it up to very limited and highly managed use that could be enforced. There would be some allowances to take further measures as needed.

Mayor Stout said that several years ago, the Council decided to impose a 15-mph speed limit in the park and if it was ignored, they would close the park down to vehicles. However, they didn't follow through with closing it down until they had the fire last summer. If the Council did decide to allow some motorized use, they would need to identify where it was allowed and plow up the other roads.

Shane Sorensen pointed out on the map where the various utility line/easements were. Usually they were under gravel roads for ease of maintenance. Plus, if they closed the park down too much, it could cause problems when fighting fires, plus the roads created firebreaks.

Brian Gwilliam said the police had polled riders in Lambert Park when it was first closed to vehicles and about 90% of them were from Alpine.

There was more discussion about motorized vehicles in the park after which Mayor Stout summarized the two options. One was to leave it as it was currently with the park closed to motorized vehicles except for the Bowery and the rodeo grounds. City maintenance crews would use specific roads. The other option was to leave some roads open for some kind of restricted access. He polled the Councilmembers on their thoughts. Carla Merrill, Ramon Beck, and Lon Lott leaned toward allowing some restricted access. Kimberly Bryant and Jason Thelin felt it would be better to close the park.

Chief Brian Gwilliam said the straight road was the place where kids liked to go fast. That was where they saw most of the speeding problems and dust. He said he was easier to enforce the restrictions when it was all or nothing. Lambert Park was in two sections with the Bowery and rodeo grounds on the north. He said he would like to see the south end and the straight road closed. When it was closed last summer, people were the most vocal about the closure in the first couple of days, but they hadn't heard much from them since. He said the City had set a level of expectation for motorized use when they closed it last summer. If the City pulled back from it, it was like hitting a reset button and it started all over again.

Chief Reed Thompson asked about the emergency access road and whether it was intended to be all-weather accessible 365 days a year. He asked if it met the weight limits for large emergency vehicles.

Mayor Stout asked if they had to plow the emergency road in the winter to maintain it. David Church said it had to meet the current fire code and whatever it required. The code might be different from when the Box Elder subdivision was created.

**C. Speed Control Discussion:** In response to complaints about speeding in Alpine and what might be done about it, City Engineer Jed Muhlestein had contacted a number of other cities to find out what traffic calming strategies they used. Twenty-two cities responded to his query. He compiled the information into an 87-page report which Shane Sorensen had handed out to the City Council at the previous meeting for them to review. Jed Muhlestein included a memo summarizing some of the information.

Shane Sorensen noted that it was the people who lived in Alpine that were the problem. He said one of the things other cities did was stripe the road to give it a narrower feeling, which slowed traffic.

Carla Merrill said she thought that initially they should have a process to determine if a speeding problem actually existed. Shane Sorensen said the actual speed of a big truck was often less than the perception. The median speed many not be as high as some thought.

Lon Lott said he would like to provide an opportunity for Mrs. St. Onge to sit on a committee and come up with some solutions. They could put more money into speed counting devices and have actual numbers for certain times of the day. The police could then enforce the speed limit during those times, which slowed traffic, then move on to another area and do the same thing. They could have a complaint form for people to fill out.

It was suggested the Council hold a work session on the issue. School would be out and there would be more kids on the streets. Jason Thelin said there were people in the community who would want to participate on a committee. They could have representatives from different places in the city. Lon Lott suggested the committee consist of residents, staff, a council member, and someone from law enforcement. David Church recommended it be a short-term ad hoc committee that didn't have to comply with noticing requirements, etc.

Jason Thelin suggested the committee take a page of the Newsline and advertise data from the traffic sensors. He felt that if people owned it, they would run with it. There could be a link to a website for current information.

**MOTION:** Lon Lott moved to form a committee to address speed concerns in Alpine and also look at this year's budget to include money for traffic counting equipment, adopt a no-speed-bump policy, and have the City Council approve the composition of the ad hoc committee. Kimberly Bryant seconded. Ayes: 5 Nays: 0. Lon Lott, Kimberly Bryant, Carla Merrill, Ramon Beck, Jason Thelin voted aye. Motion passed.

**D. Tentative, Tentative Budget Discussion:** Shane Sorensen said the budget for the next fiscal year was still a work in progress. Printouts of the tentative budget were handed out at the meeting and reviewed. The budget included a new staff position for an events coordinator at \$20/hour. It also proposed an additional part-time employee who would work in the building department. The Youth Council wanted to increase their budget and wanted to have the City pay for the dinner they held for First Responders rather than holding fundraisers. The budget included an increase to \$40,000 for the deer control program. It was \$20,000 the previous year. The budget also included the Equipment Replacement Schedule and funding.

The Lone Peak Public Safety District was still putting together their final budget. Alpine City's proposed share of the tentative budget was \$2,062,328.57. The District was planning a joint meeting on April 19<sup>th</sup> to discuss the budget with the three cities (Alpine, Highland, and Cedar Hills), which participated in the District.

**E. Smooth Canyon Park Improvements:** Shane Sorensen said the Council had originally allocated \$50,000 for a playground in the Smooth Canyon Park. The landscape architect had provided a plan which was included in the packet. It showed a pavilion with the option of another one with shade trees. He said that because of the tariff on steel, the cost of things had increased. He asked the Council to consider approving an additional \$75,000 for the improvements. He said they hoped to have it done by June 30<sup>th</sup>.

Lon Lott noted that with the increased use of the park, they would need more parking, and parking was already a problem. He suggested repositioning the playground to provide more parking area which would be more accessible.

Mayor Stout said he would like to move forward with the improvements and look at the parking issue.

**MOTION:** Kimberly Bryant moved to approve the additional expenditure of \$75,000 for improvements to the Smooth Canyon Park and address the position of the playground equipment to create more parking. Ramon Beck seconded. Ayes: 5 Nays: 0. Kimberly Bryant, Ramon Beck, Carla Merrill, Jason Thelin, Lon Lott voted aye. Motion passed.

**F. Fire Restriction Map:** At the meeting of March 27, 2018, the Council discussed recent state legislation which gave municipalities a little more discretion in the use of fireworks in their city. Due to fire hazards in and around Alpine, the Council directed staff to update the Fireworks Restriction Map for 2018 to reflect new restrictions. City Engineer Jed Muhlstein update the map to widen the buffer zone along waterways to 200 feet on either side of the stream as allowed by legislation.

**MOTION:** Jason Thelin moved to approve the updated Fire Restriction Map for 2018 with the note to add shading along the streambed buffer zone. Kimberly Bryant seconded. Ayes: 5 Nays: 0. Jason Thelin, Ramon Beck, Carla Merrill, Kimberly Bryant, Lon Lott voted aye. Motion passed.

Fire Chief Reed Thompson said the other two cities in the District were working on updating their maps. The new map needed to be published through signage, social media, and fireworks distributors.

## **VI. STAFF REPORTS**

Fire Chief Reed Thompson said he had been meeting with a volunteer communication group and working the state and schools. They had a narrow band frequency communication to deal with emergency communications. A test went out between sessions of LDS Conference about a week ago. There would be additional testing done at the schools on April 19<sup>th</sup> which was the Great Shakeout Day. They were working with the churches and schools to make sure the equipment worked well.

David Church said he had met for two hours with Rob Wallace, the insurance adjuster, general counsel for the insurance company, and others in preparation for the lawsuit. He said he could update the Council in an executive session after the regular meeting.

Shane Sorensen said he'd sent an email to Timberline Middle School about the parking problems on the streets by the school.

## VII. COUNCIL COMMUNICATION

Troy Stout had several items.

- He had met with the Youth Council and talked about their budget needs. They had great youth who wanted to participate, and he'd like to encourage that as much as possible. Sending the kids to the Leadership Conference at USU was very beneficial, but they had narrowed it down to five kids because they couldn't afford to send more, thus the need for more funding.
- The City had reapplied for a deer-trapping license but hadn't heard back yet.
- He asked when the work at the intersection of SR-92 and Canyon Crest Road would be done. Shane Sorensen said he was told they would begin work as soon as school let out.

Kimberly Bryant said there were some new adult leaders for the Youth Council. They put so much work into it and she seen the leaders contribute their own money for activities when they shouldn't have to do so. She said they went over the list of activities but there were so many worthwhile things they did, it was hard to eliminate anything. On Memorial Day, the Youth Council would be putting flags on the Veterans' graves. They did a lot of service for the senior citizens and the kids in the community. They were also trying to do some legislative type things and would like to shadow the Council. She said the Youth Council put on the Easter Egg Hunt and it went really well. She appreciated the use of Jason Thelin's sound system.

Lon Lott showed the photos he took of the Lambert Park Planting Day. They had a group of honor students for Sky Ridge High School help and they did amazing work. Evert Williams, who was on the trail committee, was a teacher at Sky Ridge. He said each student brought a gallon water jug to water the seedlings when they were planted.

Carla Merrill said the soccer teams had done a great job keeping people from parking on the street at Timberline. There were others who used Burgess Park that didn't do as well.

## VIII. EXECUTIVE SESSION

**MOTION:** Lon Lott moved to go into Executive Session to discuss litigation. Ramon Beck seconded. Ayes: 5 Nays: 0. Lon Lott, Kimberly Bryant, Carla Merrill, Ramon Beck, Jason Thelin voted aye. Motion passed.

The Council went into Executive Session at 9:55 pm.

The Council returned to open meeting at 10:10 pm.

**MOTION:** Ramon Beck moved to adjourn. Kimberly Bryant seconded. Ayes: 4 Nays: 0. Ramon Beck, Carla Merrill, Kimberly Bryant, Lon Lott voted aye. Motion passed. Jason Thelin was not present.

The meeting adjourned at 10:10 pm.