

**TOQUERVILLE CITY**  
**ORDINANCE 2019.02**



AN ORDINANCE TO AMEND TITLE 1-ADMINISTRATION, CHAPTER 6 MAYOR AND CITY COUNCIL, SECTION 3 MEETINGS ADOPTING NEW CITY COUNCIL STANDARDS FOR GOVERNING PUBLIC MEETINGS.

RECITALS

WHEREAS, Toquerville City (“City”) is an incorporated municipality duly organized under the laws of the State of Utah.

WHEREAS, the City Council is committed to the principles of good governance; and

WHEREAS, the adoption of Toquerville City Council Policy and Procedures will provide assistance and direction to elected officials in their performance of duties while serving the public interest, and honoring the public trust; and

WHEREAS, the Policy and Procedures follow the mandatory rules pursuant to Utah State Code Title 52-Public Officers, Chapter 4-Open Public Meetings Act and Title 10-Utah Municipal Code, Chapter 3-Municipal Government, Part 6 Section 606 Rules of Order and Procedure; and

WHEREAS the City’s desire to adopt these policies and procedures for the city council will foster structure, clarity, and provide direction during city council meetings.

ORDINANCE

NOW THEREFORE, BE IT HEREBY ORDAINED by the City Council of Toquerville City, State of Utah, as follows:

**1-6-3: MEETINGS:**

- A. Regular Meetings: The City Council shall conduct at least one regular meeting per month, as provided in section 10-3-502(1)(b), Utah Code Annotated (1953, amended). Regular meetings shall be scheduled on the first Thursday and second Thursday, in the City Council Chambers located at 212 N. Toquerville Blvd., Toquerville, Utah, commencing promptly at six o'clock (6:00) P.M.; provided that: 1) such meeting may be canceled or rescheduled by the Mayor and/or City Council if said meeting date is a legal holiday, or is immediately preceding or following such; and 2) the Mayor may cancel any meeting so long as at least one regular meeting of the Council is scheduled and held during the calendar month in which such meeting is canceled. Every meeting is open to the public, unless closed pursuant to Utah Code Annotated sections 52-4-204, 52-4-205, and 52-4-206.
- B. Special Meetings:
1. The Mayor or any two (2) members of the Governing Body may order a special meeting of the Governing Body by delivering a written notice of the special meeting signed by him or them to each member who did not join in the order, leaving a copy of the notice at the member's usual place of abode at least three (3) hours prior to such meeting. The personal

appearance by a member of the Governing Body at any specially called meeting constitutes a waiver of the notice required by this subsection.

2. The written notice required in this subsection shall state the time and place the special meeting is to be held and the purpose for which the special meeting is being called, and shall comply with all applicable provisions of the Utah Open and Public Meetings Act, Utah Code Annotated section 52-4-101 et seq.

C. Record Of Proceedings: The City Recorder shall keep a record of the proceedings of the meetings of the Governing Body, except that minutes of the executive session shall not be available to the public until such time as the Governing Body shall make them public or by an order of court.

D. Conduct Of Meetings And Order Of Business:  
All meetings will follow the current adopted policy and procedure practices.

2. REPEALER. This Ordinance shall repeal and supersede all prior ordinances and resolutions governing the same.

3. SAVINGS CLAUSE: If any provision or clause in this Ordinance or the application thereof to any person or entity or circumstance is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other sections, provisions, clauses, or applications hereof which can be implemented without the invalid provision, clause, or application hereof, and to this end the provisions and clauses of this Ordinance are declared to be severable.

4. EFFECTIVE DATE. This Ordinance shall take effect immediately upon approved by the City Council.

PASSED AND APPROVED THIS 11th DAY OF April 2019.

Paul Heideman	Aye <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Abstain/Absent <input type="checkbox"/>
Keen Ellsworth	Aye <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Abstain/Absent <input type="checkbox"/>
Justin Sip	Aye <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Abstain/Absent <input type="checkbox"/>
Alex Chamberlain	Aye <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Abstain/Absent <input type="checkbox"/>
Ty Bringham	Aye <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Abstain/Absent <input type="checkbox"/>

CITY OF TOQUERVILLE  
a Utah Municipal Corporation

  
\_\_\_\_\_  
Keen Ellsworth, Mayor Pro Tempore

April 11, 2019  
\_\_\_\_\_  
Date

  
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Attest: Dana McKim, City Recorder