



## INSTRUCTIONS

*Please read carefully before returning the completed form to the District*

### **Multi – Family Dwelling**

1. All sections must be filled in. If a section is not applicable, fill in with “N/A.”
2. The application must be accompanied by a compact disc with a copy of the final approved plat in adobe acrobat (.pdf) format.
3. The plat must show the location and size (in square feet) of every unit.
4. The plat must also show any shared walls with other units.
5. The plat or site plan must show the square footage of limited common areas and/or privately-owned outdoor areas for each unit.
6. Any areas of roads or dedicated as “non-irrigable” must be shown on the plat specified by total area in square feet.
7. The original document must be presented to the City.
8. Please confirm with District staff that the impact fee amount is correct before writing the check.
9. Checks are preferred; cash is accepted.
10. Make the check payable to “WCWCD.”

### **Single Family Dwelling**

1. All sections must be filled in. If a section is not applicable, fill in with “N/A.”
2. The application must be accompanied by a compact disc with a copy of the final approved plat in adobe acrobat (.pdf) format.
3. Any areas of roads or dedicated as “non-irrigable” must be shown on the plat specified by total area in square feet.
4. The original document must be presented to the City.
5. Please confirm with District staff that the impact fee amount is correct before writing the check.
6. Checks are preferred; cash is accepted.
7. Make the check payable to “WCWCD.”

**SUBDIVISION PLAT IMPACT FEE APPLICATION FORM AND RECEIPT**

**ENGINEER INFORMATION**

Name				
Address		City	State	Zip
Telephone				
Email				

**OWNER INFORMATION**

Name				
Address		City	State	Zip
Telephone				

**PLAT INFORMATION**

Plat  is/  is not for individual lots only, with no common areas  
 Plat  includes/does not include  common areas  
 There  is/  is not a secondary irrigation water available from a public system  
 There  is/  is not a minimum landscape requirement for this plat. If so, it is \_\_\_\_\_square feet

Name of Subdivision			
Parent Parcel/Serial Number			
Total Area in phase			square feet
Common Area			square feet
Non-irrigable Common Area			square feet
Net Irrigable Common Area			square feet
Total Limited Common Area			
Total Privately Owned Space			

There  is/  is not a restrictive covenant limiting irrigated landscape

Total Number of Lots	_____
Please see attached spreadsheet to list lots and lot sizes.	

I hereby certify that the above-referenced information is true and correct.

Certification is made based on information and representation given by applicant. Any false or misleading information may render this Final Certification null and void

**ENGINEER'S SIGNATURE:**

Subdivision Name \_\_\_\_\_

**CITY VERIFICATION**

There is secondary irrigation water available from the City

*City Authorized Signature:* \_\_\_\_\_

This will verify that the City is prepared to finalize a plat consistent with the information set forth above

***CITY AUTHORIZED SIGNATURE:***

**WCWCD CERTIFICATION**

This will certify that the required impact fee has been paid as follows:

Amount paid	
Paid by	
Check Number	
Date paid	

This will certify that a promissory note has been executed for the above-referenced subdivision:

***WCWCD AUTHORIZED SIGNATURE:***

