

TOQUERVILLE CITY
ORDINANCE #ORD.2018.01



**AN ORDINANCE AMENDING TITLE 1 SECTION 6 ITEMS E-2 & 3:
CONDUCT OF MEETING AND ORDER OF BUSINESS**

WHEREAS, Toquerville City, a municipal corporation and political subdivision of the State of Utah ("City"), holds regular City Council meetings as directed by Utah Code Annotated under the Open and Public Meetings Act - Utah Code Annotated Section 52; and

WHEREAS, meeting agendas for Open and Public Meetings need to provide for the orderly discussion and approval of City business; and

WHEREAS, the Mayor has discretion regarding the format of the agenda of any meeting held by the City Council.

NOW THEREFORE, BE IT HEREBY ORDAINED by the City Council of Toquerville City that Title 1, Section 6, Items E-2 & 3 should be amended as follows:

E. Conduct Of Meetings And Order Of Business:

1. Rules Of Procedure: Except as otherwise specifically required or provided by law, this code or by resolution of the governing body, the most current edition of "Robert's Rules Of Order" shall govern the procedure and conduct of the meetings of the governing body.

2. Agenda: All reports, communications, ordinances, resolutions, contract documents or other matters to be submitted to the governing body shall be delivered to the city recorder within a time frame so that the recorder may arrange a list of such matters according to the order of business; and furnish each member of the governing body, city staff, the attorney, and those with applications to be heard by the Council with a copy of the same at least twenty-four (24) hours prior to each meeting of the governing body. Only the foregoing matters shall be discussed by the governing body. The governing body may, by motion, waive the requirements of this subsection to discuss items of emergency health, safety and welfare.

3. Order Of Business: At the time and place set for each meeting of the members of the governing body, the business of the municipality shall be taken up for consideration and disposition. Consistent order and format of the agenda shall be left to the discretion of the Mayor. Items may be placed on the agenda by consent of the Mayor or by the consent of a quorum of the City Council. The agenda may include the following items:

- a. Roll call/call to order.
- b. Consent agenda.
- c. Public hearings and forums for public input.
- d. Presentations.



- e. Petitions, complaints and communications.
- f. Unfinished business.
- g. New business.
- h. Report of officers, boards, committees.
- i. Closed meetings as discussed in the Open and Public Meetings Act -- Utah Code Annotated
- j. Adjournment.

SEVERABILITY: If any section, clause or portion of this Ordinance is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect.

CONFLICTS: This Ordinance repeals the provisions of any prior Ordinance in conflict herewith.

EFFECTIVE DATE/CERTIFICATION: This Ordinance shall become effective immediately upon adoption by the Toquerville City Council.

CITY OF TOQUERVILLE: A Utah Municipal Corporation

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|----------------|---|------------------------------|
| Paul Heideman | Aye <input checked="" type="checkbox"/> | Nay <input type="checkbox"/> |
| Keen Ellsworth | Aye <input checked="" type="checkbox"/> | Nay <input type="checkbox"/> |
| Justin Sip | Aye <input checked="" type="checkbox"/> | Nay <input type="checkbox"/> |
| Mike Ruesch | Aye <input checked="" type="checkbox"/> | Nay <input type="checkbox"/> |
| Ty Bringhurst | Aye <input checked="" type="checkbox"/> | Nay <input type="checkbox"/> |

By: 
Lynn A Chamberlain, Mayor

Date: 1/11/2018

Attest: 
Dana McKim, City Recorder

