

# **GENERAL CONTRACTOR PREQUALIFICATION DOCUMENTS**

## **For Construction of Kearns Improvement District 6200 South Zone C Pump Station**

**June 2020**

### **OWNER**

Kearns Improvement District

### **ENGINEER**

Bowen, Collins & Associates  
154 East 14075 South  
Draper, Utah 84020

Statements of Qualifications will be received at the office of the Kearns Improvement District (Attention:Greg Anderson, P.E.), located at 5350 West 5400 South, Kearns, UT 84118 OR via email using [ganderson@kearnsid.org](mailto:ganderson@kearnsid.org) until 11:00 A.M. on Tuesday July 14, 2020. Late submittals will not be accepted.

**NOTICE INVITING GENERAL CONTRACTORS  
TO PREQUALIFY TO BID**

**RECEIPT OF PREQUALIFICATION INFORMATION.** Kearns Improvement District, Owner of the Work, located at located at 5350 West 5400 South, Kearns, UT 84118 will accept Prequalification Information from General Contractors interested in bidding on the Kearns Improvement District 6200 South Zone C Pump Station Project. Bids on these projects will only be accepted from those General Contractors that are prequalified by the Owner. No other General Contractors will be eligible to bid on these projects.

**GENERAL CONTRACTORS.** The prequalification procedure will select and prequalify General Contractors to bid the construction of the 6200 South Zone C Pump Station Project.

**TENTATIVE PROJECT SCHEDULE.** The tentative project schedule is as follows:

Pre-qualification documents available	June 22, 2020
Pre-qualification Information Submittals due	July 14, 2020
Notification of qualified contractors	July 22, 2020
Final Design Document Available to Contractors	August 3, 2020
Receipt of Bids	August 27, 2020
Award of Contract(s)	September 9, 2020
Construction	October 2020 – December 2021

**DESCRIPTION OF WORK.**

The work required includes, but is not limited to:

1. Clearing and grubbing existing vegetation where a new pump station will be constructed.
2. Connecting to an existing 30" steel pipe stub out from an existing flow control valve vault owned by the Jordan Valley Water Conservancy District (JVWCD). Most of the new pipe on the suction side of the new pump station will be owned by JVWCD and will be constructed according to JVWCD standards.
3. Construction of two valve vaults for isolation of 30" steel and 30" ductile iron pipe.
4. Construction of new 1,950 square foot pump station that will include four 400 HP pumps and associated mechanical and electrical equipment (including a 1,500 kW backup generator).
5. Installation of a 4,000 gallon surge tank.
6. Site improvements including limited storm water and access improvements.
7. Replacing the roof and fascia of an existing pump station along with painting the walls of the existing building.

**SITE OF WORK:** 5211 West 6200 South, West Jordan City, UT.

**OBTAINING CONTRACTOR PREQUALIFICATION DOCUMENTS.** The documents are entitled, "General Contractor Prequalification Documents for Construction of the Kearns Improvement District 6200 South Zone C Pump Station Project" and may be obtained at the Owner's office beginning at 2:00 P.M. on Monday June 22, 2020. Documents may also be downloaded beginning at 2:00 P.M. on Friday June 22, 2020 electronically at:

[https://bowencollins-my.sharepoint.com/:f/p/amckinnon/EuEHdISfzxFBo\\_pEIJK4LsIBAzNj6hGst5eD6QHGOsNr\\_A?e=N8qGYu](https://bowencollins-my.sharepoint.com/:f/p/amckinnon/EuEHdISfzxFBo_pEIJK4LsIBAzNj6hGst5eD6QHGOsNr_A?e=N8qGYu)

Contractors should register with the Engineer using the following link:

<https://forms.office.com/Pages/ResponsePage.aspx?id=-B1r3za6dUe2qMk-so-fqjuEK6srxI5EoDwIFIM4TIdUMDFVMDhUMjdGN1hKQU82S1ZDMzA4QUtSOC4u>

**PROJECT ADMINISTRATION.** All communications relative to this WORK shall be directed to the OWNER and Engineer via email prior to submittal of the Prequalification Information:

Owner: Kearns Improvement District  
Telephone: 801-968-1011  
Email: [ganderson@kearnsid.org](mailto:ganderson@kearnsid.org)  
Contact: Greg Anderson

Engineer: Bowen, Collins & Associates  
Telephone: 801-495-2224  
Email: [amckinnon@bowencollins.com](mailto:amckinnon@bowencollins.com)  
Contact: Andrew McKinnon

**ADDRESS AND MARKING OF PREQUALIFICATION INFORMATION.** The envelope enclosing the Prequalification Information shall be addressed and submitted to the Kearns Improvement District Office (Attention: Greg Anderson) and delivered or mailed to 5350 West 5400 South, Kearns, UT 84118 and received no later than 11:00 A.M. on Tuesday July 14, 2020. Late submittals will not be accepted. The envelope shall be plainly marked in the upper left-hand corner with the name and address of the Contractor and shall bear the words "Prequalifications for Construction of the Kearns Improvement District 6200 South Zone C Pump Station Project" and state the submission deadline date and time. One hard copy of the Prequalification Information shall be submitted. In lieu of hardcopy submittal, email submission will also be permitted. Email submittals shall contain "Kearns Improvement District 6200 South Zone C Pump Station Project" as the subject line and emailed to [ganderson@kearnsid.org](mailto:ganderson@kearnsid.org). The date and submittal time shall be the same as for hardcopy submission.

**OWNER'S RIGHTS RESERVED.** The OWNER reserves the right to reject any or all Prequalification Information Submittals, to waive any formality in the Prequalification Information, and to make selection and prequalify Contractors, and to modify the schedule and scope of the projects as it may best serve the interest of the OWNER.

Date: June 22, 2020  
Owner: Kearns Improvement District

END OF SECTION

## **GENERAL CONTRACTOR PREQUALIFICATION REQUIREMENTS**

### **GENERAL**

Kearns Improvement District (Owner) is seeking contractors that would like to prequalify to submit bids for the Kearns Improvement District 6200 South Zone C Pump Station Project. This document describes the requirements for prequalification of General Contractors, the submittal requirements for prequalification statements, and the evaluation criteria.

### **PURPOSE AND APPROACH**

The purpose of the prequalification process is to select those Contractors (general contractors who will submit bids for the Work) that the Owner deems to be qualified and capable of completing the projects in conformance with the Contract Documents.

Parties submitting prequalification information in accordance with these documents will be notified whether or not they are selected for prequalification. Only contractors who are prequalified by Kearns Improvement District will be allowed to submit bids for the projects.

Selection as a prequalified Contractor does not imply Owner's acceptance or approval of the contractor's specific personnel, equipment or methods, whether or not these items are described in the Contractor's prequalification statement.

### **PROJECT DESCRIPTION**

The Work to be performed under this Contract consists of furnishing all facilities, tools, equipment, materials (not otherwise pre-purchased by the Owner), supplies, and manufactured articles, and furnishing all labor, transportation, and services including fuel, power, water, essential communications, permits, and performing all Work, or other operations required for the fulfillment of the Contract in strict accordance with the Contract Documents.

Work of this Contract comprises the construction of a new culinary water pump station intended to boost 8,000 gallons per minute to its Zone C pump station. The project will include connecting to existing 30" steel and 30" ductile iron pipe stubs onto the property. The new pump station will include four 400 HP pumps, a 4,000 gallon surge tank, and associated mechanical and electrical equipment.

### **PRELIMINARY BUDGET**

The preliminary budget estimate for the work is estimated to be approximately \$4.0 million.

**FAMILIARITY WITH PROJECT**

Contract documents for the project are currently in the final design phase. Preliminary (90 percent design level) plans and specifications for the Project are available for review by interested Contractors at the office of the Engineer and Owner. Documents defined above are for review only. All preliminary information for the project is included in this package. No pre-submittal information meeting will be held. Questions regarding project scope and schedule shall be directed via email to the OWNER and Engineer, by contacting:

Owner: Kearns Improvement District  
Telephone: 801-968-1011  
Email: [ganderson@kearnsid.org](mailto:ganderson@kearnsid.org)  
Contact: Greg Anderson

Engineer: Bowen, Collins & Associates  
Telephone: 801-495-2224  
Email: [amckinnon@bowencollins.com](mailto:amckinnon@bowencollins.com)  
Contact: Andrew McKinnon

Contractors are advised that technical and contractual changes to the construction plans and specifications are anticipated prior to bidding. Prequalification will not exempt a Contractor from meeting any of the requirements of the Contract Documents. The Contractor's prequalification statement is not part of the Contract Documents but will be evaluated with the Contractor's bid documents.

**SUBMITTAL PROCEDURE**

The envelope enclosing the Prequalification Information shall be addressed and submitted to the Kearns Improvement District Office (Attention: Greg Anderson) and delivered or mailed to 5350 West 5400 South, Kearns, UT 84118 and received no later than 11:00 A.M. on Tuesday July 14, 2020. Late submittals will not be accepted. The envelope shall be plainly marked in the upper left-hand corner with the name and address of the Contractor and shall bear the words "Prequalifications for Construction of the Kearns Improvement District 6200 South Zone C Pump Station Project" and state the submission deadline date and time. One hard copy of the Prequalification Information shall be submitted. In lieu of hardcopy submittal, email submission will also be permitted. Email submittals shall contain "Kearns Improvement District 6200 South Zone C Pump Station Project" as the subject line and emailed to [ganderson@kearnsid.org](mailto:ganderson@kearnsid.org). The date and submittal time shall be the same as for hardcopy submission.

Information contained in the statements of qualifications will be considered confidential and reasonable precautions will be taken to ensure the security of the documents. All statements will become and remain the property of the Owner.

The Owner reserves the right to request a Contractor to clarify any part of his statement. Response to such requests must be made in writing and will become part of the statement of qualifications. Unsolicited supplementary information and materials received after the deadline will not be considered in the evaluation.

**TENTATIVE PROJECT SCHEDULE**

The tentative project schedule is as follows:

Pre-qualification documents available	June 22, 2020
Pre-qualification Information Submittals due	July 14, 2020
Notification of qualified contractors	July 22, 2020
Final Design Document Available to Contractors	August 3, 2020
Receipt of Bids	August 27, 2020
Award of Contract(s)	September 9, 2020
Construction	October 2020 – December 2021

**EVALUATION CRITERIA**

Information provided by contractors will be given to Kearns Improvement District appointed Selection Committee for evaluation. Only those contractors that are selected by the Selection Committee will be sent the Request for Bid for the Kearns Improvement District 6200 South Zone C Pump Station Project.

Criteria - The criteria to be used to evaluate the SOQ are as follows:

- A. Scoring Methodology
  - a) Five Points (Excellent):
  - b) Four Points (Very Good):
  - c) Three points (Good):
  - d) Two points (Fair):
  - e) One Point (Poor):
- B. Multiplication Factors or Weighting
  - a) Each scored line item will be multiplied by a weighted importance factor as shown. The scoring will be multiplied by the weighted importance factor to give the total points for that line item.
- C. Pass/Fail

## SOQ Evaluation Scoring

Item	Description	Max Points	Weighted Factor	Possible Points
1	10-Year Construction Experience of similar facilities	5	5	25
2	Project Experience	5	5	25
3	Project Performance	5	10	50
4	Business office in the State of Utah			Pass/Fail - Failure to include, rejection of the SOQ
5	Contractor references and project verification	5	15	75
6	Experience Assisting Owners and Engineers with constructability and cost issues	5	5	25
7	Minimum Experience Demonstrated			Pass/Fail – Failure to include, rejection of the SOQ
8	Insurance and bonding requirements			Pass/Fail - Failure to include, rejection of the SOQ
9	E - Verification			Pass/Fail - Failure to include, rejection of the SOQ
10	No Conflict Statement			Pass/Fail - Failure to include, rejection of the SOQ
11	Supplemental Information			No scoring for this item but may enhance other categories.
<b>Total Points Possible</b>				<b>200</b>

**Committee Evaluation of SOQs** - Each SOQ will be evaluated by the KID Selection Committee in accordance with the KID Procurement Policy. The SOQs will be scored on the basis of the items outlined. Non-responsive SOQs (those not conforming to the RFQ requirements) may be eliminated. The Contractor bears sole responsibility for the items and information included, or not included, in the SOQ submitted by that Consultant. The Owner reserves the right to disqualify any SOQ that includes significant deviations or exceptions to the terms, conditions and/or specifications in this RFQ. Final recommendations of the highest ranked Contractor(s) will be made by the KID Selection Committee. Contractors who achieve a threshold of 160 points or higher and do not fail any submittals or requirements, will be invited to bid on the project.

Questions on the project must be received by Greg Anderson, P.E., Public Works Director, Kearns Improvement District no later than Tuesday, March 31, 2020.

Telephone: 801-968-1011

Email (Preferred) [ganderson@kearnsid.org](mailto:ganderson@kearnsid.org)

QUESTIONNAIRE AND STATEMENT OF QUALIFICATIONS

**1. General Company Information:**

Company Name:

Type of Corporation:

Incorporated in the State of:

Company Owner or CEO:

Main Business Contact:

Business Address:

Business Phone Numbers (general & cell)

E-mail Address:

Number of Years in the General Construction Business:

**2. Contractor License Information:**

Primary Classification:

Utah Number:

Date of Issue:

Type of License:

Supplemental Classifications held, if any:

*(Please state and explain any disciplinary actions taken by the State of Utah to revoke or suspend the above license or attempts to investigate the license holder for business or construction related reasons (include on a separate and attached sheet of paper).*

**3. Names and Titles of Principal Officers of Contractor's Firm:**

Name:

Title:

Name:

Title:

Name:

Title:

**4. Name, address, and telephone number of surety company and agent who will provide the required bonds on this Project Contract:**

Name:

Address:

Telephone No.:

Email:

**5. Contractor's maximum bonding amount:**

**6. The Contractor must agree to the insurance and bonding requirements in Exhibit A, "Required Contractor's Liability Insurance and Performance and Payment Bonds."**

**7. Company Project Work Experience of Similar Use, Size and Budget:**

Present information on similar pump station projects completed by the Contractor in the past 10 years. Projects listed should demonstrate experience in the construction of projects that meet the minimum requirements listed for this project (see subsequent section for number and requirements of various project types). Include the following information for each project listed:

- Name of project
- Owner (include reference and phone number)
- Engineer (include reference and phone number)
- Dates of project completion
- Total Construction Cost
- Total of Change Orders (identify Owner requested Change Orders)
- Dollar value of work performed
- Pipe Size, Depths, and Material
- Completed within time allowed? (if no, explain)
- Were any claims or disputes filed? (If yes, explain).

**MINIMUM QUALIFICATIONS**

Qualified Contractors must submit evidence meeting the following minimum criteria:

- Contractor, project manager, and superintendent(s) shall have demonstrated successful performance of completed projects without unresolved, unrealistic, unnecessary, frequent claims and/or arbitration, mediation, or litigation.
- Contractor shall, at time of bid, hold a current Utah contractor's license in a classification appropriate to this Project.

- Contractor shall have successfully completed at least three (3) vertical turbine pump station projects of similar or greater size and scope.
- Contractor shall have successfully completed at least three (3) cast-in-place concrete hydraulic structures including water stop, hydraulic testing, and other provisions necessary for construction of a leak proof structure intended to prevent groundwater intrusion.
- Contractor shall have successfully completed three (3) steel pipeline projects with operating pressures above 150 psi.
- Contractor shall have successfully completed three (3) ductile iron pipe projects including construction of 16-inch diameter or greater restrained joint pipe with pipeline lengths of at least 5,000 linear feet
- Contractor's general project superintendent shall have at least ten (10) years experience and shall have been superintendent on the construction of at least three (3) vertical turbine pump station projects, (3) cast-in-place hydraulic structures, and three (3) steel pipeline projects, and (3) ductile iron pipe projects. To cover these areas of experience, and to provide flexibility to the Contractor in bidding other projects, Contractors may submit multiple project superintendents; the Owner will indicate which superintendents are approved.
- Contractor's Project Manager must have at least eight (8) years' experience and show that they have completed at least five (5) similar projects involving vertical turbine pump stations, (3) projects including cast-in-place hydraulic structures and (3) projects including steel pipe, and (3) ductile iron pipe projects including diameters of 16-inches or greater in diameter. To provide flexibility to the Contractor in bidding other projects, Contractors may submit multiple project managers; the Owner will indicate which project managers are approved.

The Owner shall be entitled to contact each and every reference listed by the Contractor. The Contractor, by submitting a prequalification proposal expressly agrees that any Contractor information in possession of said entities and references may be made available to the Owner.

8. Provide five (5) references for whom the Contractor has provided work on similar projects who is familiar with the Contractor's abilities. This information must be provided on the attached reference sheets (see attached forms).
9. Sign Certificate of Compliance with E-Verification Program
10. Sign No Conflict of Interest Statement.

Contractor's Signature: \_\_\_\_\_  
(Please type name)

Date:

## Contractor Reference No. 1

Name of Contractor:	
Date:	
Name of Reference:	
Title of Reference:	
Company:	
Telephone No:	
Email:	
Name of Project:	
Cost of Project:	
Include a brief description of the project below	

## Contractor Reference No. 2

Name of Contractor:	
Date:	
Name of Reference:	
Title of Reference:	
Company:	
Telephone No:	
Email:	
Name of Project:	
Cost of Project:	
Include a brief description of the project below	

## Contractor Reference No. 3

Name of Contractor:	
Date:	
Name of Reference:	
Title of Reference:	
Company:	
Telephone No:	
Email:	
Name of Project:	
Cost of Project:	
Include a brief description of the project below	

## Contractor Reference No. 4

Name of Contractor:	
Date:	
Name of Reference:	
Title of Reference:	
Company:	
Telephone No:	
Email:	
Name of Project:	
Cost of Project:	
Include a brief description of the project below	

## Contractor Reference No. 5

Name of Contractor:	
Date:	
Name of Reference:	
Title of Reference:	
Company:	
Telephone No:	
Email:	
Name of Project:	
Cost of Project:	
Include a brief description of the project below	

**EXHIBIT A****Required Contractor's Liability Insurance and Bonds**

The requirements of General Conditions and Supplementary General Conditions for insurance to be purchased and maintained by the CONTRACTOR and any renewals thereof, are as follows:

**A. The General Conditions for this project: AIA Document A201-2007, General Conditions of the Contract for Construction.**

**B. All liability insurance policies for the project shall include an endorsement naming the OWNER, ARCHITECT AND ENGINEER as additional insureds.**

**C. The CONTRACTOR General Liability Insurance shall be comprehensive form and shall include the following coverages;**

- Auto Liability Insurance shall be comprehensive form and shall cover owned, hired and non-owned vehicles.
- The limits of liability for the insurance required by the General Conditions and Supplementary General Conditions shall provide the following coverages for not less than the following amounts or greater where required by Laws and Regulations.
  - a. Workers' Compensation required by the General Conditions and the Supplementary General Conditions.
    - State Statutory
    - Applicable Federal Statutory
    - Employer's Liability (Each Accident) \$1,000,000
  - b. Contractor's Commercial General Liability Insurance required by the General conditions and Supplementary General Conditions:
    - General Aggregate (Except Products- Completed Operations) \$1,000,000
    - Products – Completed Operations Aggregate \$1,000,000
    - Personal and Advertising Injury (Per Person/Organization) \$1,000,000
    - Each Occurrence (Bodily Injury and Property Damage) \$1,000,000
    - Property Damage Liability Insurance will provide Explosion, Collapse, and Underground coverages where applicable.
    - Excess Liability in Umbrella Form:
      - General Aggregate \$2,000,000
      - Each Occurrence \$1,000,000
  - c. Automobile Liability required by the General Conditions and the Supplementary General Conditions:
    - Bodily Injury:
      - Each Person \$1,000,000
      - Each Accident \$1,000,000
    - Property Damage:
      - Each Accident \$1,000,000
    - Combined Single Limit (Bodily Injury and Property Damage)
      - Each Accident \$1,000,000
  - d. Other persons or entities (other than those already listed in the General Conditions) to be included on the policy as additional insureds shall include:
    - Kearns Improvement District
    - Bowen Collins & Associates and its subconsultants.
    - Other engineering or testing groups employed by Owner for work at the site or this project.

**D. Performance Bond Payment Bonds**

The contractor shall furnish a surety company bond in the amount of 100% of the contract price covering 100% performance and maintenance and 100% payment with such sureties and/or agency as approved by the Owner and a Payment Bond (AIA Document A312-2010). The Bond shall include maintenance provisions covering workmanship and materials for a period of one year or for longer periods where so specified, from and after the Date of Substantial Completion. The Contractor shall include the cost of the bond as part of the contract price.

**CERTIFICATION OF COMPLIANCE  
WITH E-VERIFY PROGRAM OR EQUIVALENT**

This is to certify that \_\_\_\_\_ ("Company") covenants, represents and warrants to Kearns Improvement District ("District") that Company is and at all time during the performance of any contract with the District will be in full compliance with the requirements of Utah Code Ann. § 63G-12-302(3) (including amendments and substitutions to the law) relative to the verification of the work eligibility status of employees and, in particular, that Company is registered and participates in a Status Verification system as required by law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Name of Company

By: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

4823-4663-5342, v. 2

**No Conflict Statement**

This statement is to certify that \_\_\_\_\_ ("Company") covenants, represents and warrants to Kearns Improvement District ("District") that Contractor is and at all time during the performance of any contract with the District does not have any conflict of interest issues. If selected, \_\_\_\_\_ ("Company") further agrees that we will not enter into any agreements with other entities that may result in a possible conflict of interest without first consulting with the District.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Name of Company

By: \_\_\_\_\_

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_