

Invitation to Pre-Qualify

Kearns Improvement District is seeking contractors that would like to pre-qualify to submit bids for the Cougar Pump Station Renovation Project.

The scope of work is anticipated to include the following work items:

- Renovation of existing masonry exterior walls and roofing system on existing concrete foundation, with new mechanical heating and ventilation system, lighting and security systems, electrical system update to existing water pumps, and some site renovation.

Preliminary budget estimates indicate the project to be in the range of \$175,000.00 to \$250,000.00.

No pre-submittal information meeting will be held.

The qualifying contractors must provide a written response to the following:

1. Show a minimum of 5 years' experience in construction of facilities having similar features as those involved in this project.
2. Show experience on at least three projects of similar use, size and budget.
3. Demonstrate through references satisfactory performance on similar projects.
4. Have their primary office in the State of Utah.
5. Provide a minimum of 5 references.
6. Show experience in assisting Owners and Architects with timing, sequencing, constructability and cost issues.
7. Indicate capability to meet the Owner's insurance and bonding requirements. See Exhibit A.

Only contractors who are pre-qualified by Kearns Improvement District will be allowed to submit bids for the project.

If you would like to submit information that may qualify your company, please complete the attached pages and supply the requested information. Please keep responses concise and to the point.

One copy of your response is sufficient.

Please return the requesting information to Kearns Improvement District Office, 5350 West 5400 South, Kearns, Utah 84118, on or before **3:00 p.m. on November 16, 2018.**

Project: Kearns Improvement District
Cougar Pump Station

- A. Pre-qualify submittal:
- B. On or before 3:00 p.m. on November 16, 2018, submit the following:
 - “Questionnaire and Statement of Qualifications”
 - Requested information on projects of similar size and scope.
 - Mark envelope or container with “Pre-Qualifying for Kearns Improvement District Cougar Pump Station” and state the submission deadline date and time.
 - The envelope should also bear on the outside the name of the contractor and the company address.
 - Submission Deadline: 3:00 p.m. November 16, 2018
 - Submit to: Kearns Improvement District
 5350 West 5400 South
 Kearns, Utah 84118

Information provided by contractors will be given to Kearns Improvement District appointed Selection Committee for evaluation. Only those contractors that are selected by the Selection Committee will be sent the Request for Bid for the Kearns Improvement District Cougar Pump Station Project.

Criteria - The criteria to be used to evaluate the SOQ are as follows:

- A. Scoring Methodology
 - a) Five Points (Excellent):
 - b) Four Points (Very Good):
 - c) Three points (Good):
 - d) Two points (Fair):
 - e) One Point (Poor):
- B. Multiplication Factors or Weighting
 - a) Each scored line item will be multiplied by a weighted importance factor as shown. The scoring will be multiplied by the weighted importance factor to give the total points for that line item.
- C. Pass/Fail

SOQ Evaluation Scoring

Item	Description	Max Points	Weighted Factor	Possible Points
1	5-Year Construction Experience of similar facilities	5	5	25
2	(3) Project Experience	5	5	25
3	Project Performance	5	10	50
4	State of Utah Primary Office			Pass/Fail - Failure to include, rejection of the SOQ
5	Contractor references and project verification	5	15	75
6	Experience Assisting Owners and Architects with constructability and cost issues	5	5	25
7	Insurance and bonding requirements			Pass/Fail - Failure to include, rejection of the SOQ
8	E - Verification			Pass/Fail - Failure to include, rejection of the SOQ
9	No Conflict Statement			Pass/Fail - Failure to include, rejection of the SOQ
10	Supplemental Information			No scoring for this item but may enhance other categories.
	Total Points Possible			200

Committee Evaluation of SOQs - Each SOQ will be evaluated by the KID Selection Committee in accordance with the KID Procurement Policy. The SOQs will be scored on the basis of the items outlined. Non-responsive SOQs (those not conforming to the RFQ requirements) may be eliminated. The Contractor bears sole responsibility for the items and information included, or not included, in the SOQ submitted by that Consultant. The Owner reserves the right to disqualify any SOQ that includes significant deviations or exceptions to the terms, conditions and/or specifications in this RFQ. Final recommendations of the highest ranked Contractor(s) will be made by the KID Selection Committee. The top 4 contractors will be invited to bid on the project.

Questions on the project must be received by Greg Anderson, P.E., Public Works Director, Kearns Improvement District no later than Tuesday, November 13, 2018.

Telephone: 801-968-1011

Email (Preferred) ganderson@kearnsid.org

QUESTIONNAIRE AND STATEMENT OF QUALIFICATIONS

1. **General Company Information:**

Company Name:

Type of Corporation:

Incorporated in the State of:

Company Owner or CEO:

Main Business Contact:

Business Address:

Business Phone Numbers (general & cell)

E-mail Address:

Number of Years in the General Construction Business:

2. **Contractor License Information:**

Primary Classification:

Utah Number:

Date of Issue:

Type of License:

Supplemental Classifications held, if any:

(Please state and explain any disciplinary actions taken by the State of Utah to revoke or suspend the above license or attempts to investigate the license holder for business or construction related reasons (include on a separate and attached sheet of paper).

3. **Names and Titles of Principal Officers of Contractor's Firm:**

Name:

Title:

Name:

Title:

Name:

Title:

4. Name, address, and telephone number of surety company and agent who will provide the required bonds on this Project Contract:

Name:

Address:

Telephone No.:

Email:

5. Contractor's maximum bonding amount:

6. The Contractor must agree to the insurance and bonding requirements in Exhibit A, "Required Contractor's Liability Insurance and Performance and Payment Bonds."

7. Company Project Work Experience of Similar Use, Size and Budget:

(List at least three projects completed by Contractor of similar use, size and budget.)

Include:

- 1) Name of Project No. 1:
- 2) Total Construction cost:
- 3) Total of change orders (identify Owner-requested Change Orders.):
- 4) Type of facility or building:
- 5) Name and phone number of project architect:
- 6) Name and phone number of project owner/client:
- 7) Calendar days to complete from notice to proceed to closeout:
- 8) Name of project manager or superintendent:
- 9) Dates of project completion:

- 1) Name of Project No. 2:
- 2) Total Construction cost:
- 3) Total of change orders (identify Owner-requested Change Orders.):
- 4) Type of facility or building:
- 5) Name and phone number of project architect:
- 6) Name and phone number of project owner/client:
- 7) Calendar days to complete from notice to proceed to closeout:
- 8) Name of project manager or superintendent:
- 9) Dates of project completion:

- 1) Name of Project No. 3:
- 2) Total Construction cost:
- 3) Total of change orders (identify Owner-requested Change Orders.):
- 4) Type of facility or building:
- 5) Name and phone number of project architect:
- 6) Name and phone number of project owner/client:
- 7) Calendar days to complete from notice to proceed to closeout:
- 8) Name of project manager or superintendent:
- 9) Dates of project completion:

(Please use additional pages if needed to provide the requested information)

8. Provide five (5) references for whom the Contractor has provided work on similar projects who is familiar with the Contractor's abilities. This information must be provided on the attached reference sheets (see attached forms).

Contractor's Signature: _____ Date: _____
(Please type name)

EXHIBIT A

Kearns Improvement District
Existing Cougar Pump Station Building Renovation
4805 West 5400 South
Kearns, Utah

Owner: Kearns Improvement District

Architect: SH Architecture
868 South McClelland Street, Suite 2
Salt Lake City, Utah 84102
801-883-9328
sh-architecture.com
Brian D. McCarthy, AIA

The work for the Construction Project consists of the following:

1. Renovation of existing pump house structure which includes (but not necessarily limited to):
 - a. Demolition of existing building masonry walls and roof structure; while maintaining existing concrete footings, existing water pumps, piping, and valves, specified electrical system components, and specified SCADA system components.
 - b. Demolition of existing driveway and specified fencing.
 - c. Construction of new masonry walls.
 - d. Construction of new roof system.
 - e. New heating and ventilation system.
 - f. New Electrical system and connection to existing water pumps
 - g. New lighting.
 - h. Re-integration of SCADA system
 - i. Site grading and drainage
 - j. New asphalt driveway
 - k. New fencing and gates



PROJECT NO. 2017-0018
 SHEET NO. 1002-01A
 DATE: 02/20/18

**K.I.D. - COUGAR PUMP
 STATION REMODEL**
 4805 W. 5400 SOUTH
 KEARNS, UTAH

BUILDING ELEVATIONS
 SHEET NO. 1002-01A
 DATE: 02/20/18

AE201

GENERAL NOTES

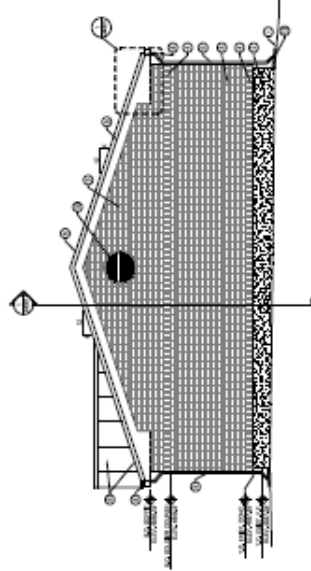
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REFERENCE NOTES

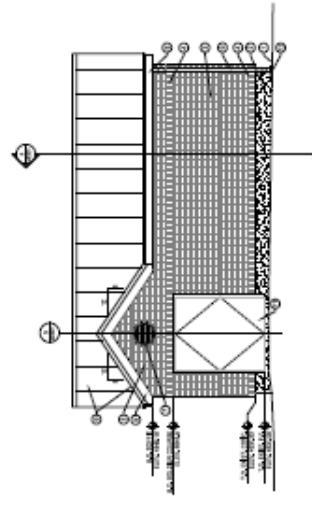
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LEGEND

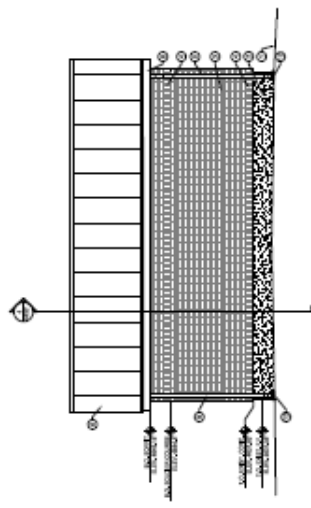
- EXISTING CONCRETE FOUNDATION
- NEW CONCRETE FOUNDATION



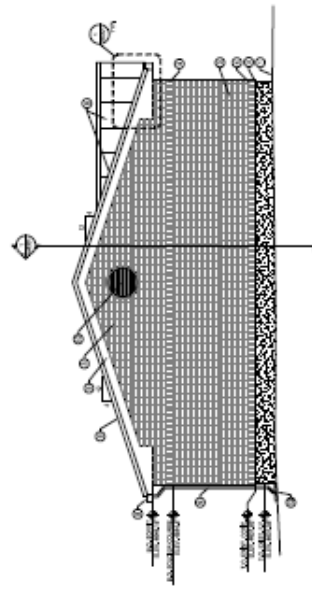
ELEVATION - EAST



ELEVATION - SOUTH



ELEVATION - NORTH



ELEVATION - WEST

Required Contractor's Liability Insurance and Bonds

The requirements of General Conditions and Supplementary General Conditions for insurance to be purchased and maintained by the CONTRACTOR and any renewals thereof, are as follows:

- A. The General Conditions for this project: AIA Document A201-2007, General Conditions of the Contract for Construction.**
- B. All liability insurance policies for the project shall include an endorsement naming the OWNER, ARCHITECT AND ENGINEER as additional insureds.**
- C. The CONTRACTOR General Liability Insurance shall be comprehensive form and shall include the following coverages;**
- Auto Liability Insurance shall be comprehensive form and shall cover owned, hired and non-owned vehicles.
 - The limits of liability for the insurance required by the General Conditions and Supplementary General Conditions shall provide the following coverages for not less than the following amounts or greater where required by Laws and Regulations.
 - a. Workers' Compensation required by the General Conditions and the Supplementary General Conditions.
 - State Statutory
 - Applicable Federal Statutory
 - Employer's Liability (Each Accident) \$1,000,000
 - b. Contractor's Commercial General Liability Insurance required by the General conditions and Supplementary General Conditions:
 - General Aggregate (Except Products- Completed Operations) \$1,000,000
 - Products – Completed Operations Aggregate \$1,000,000
 - Personal and Advertising Injury (Per Person/Organization) \$1,000,000
 - Each Occurrence (Bodily Injury and Property Damage) \$1,000,000
 - Property Damage Liability Insurance will provide Explosion, Collapse, and Underground coverages where applicable.
 - Excess Liability in Umbrella Form:
 - General Aggregate \$2,000,000
 - Each Occurrence \$1,000,000
 - c. Automobile Liability required by the General Conditions and the Supplementary General Conditions:
 - Bodily Injury:
 - Each Person \$1,000,000
 - Each Accident \$1,000,000
 - Property Damage:
 - Each Accident \$1,000,000
 - Combined Single Limit (Bodily Injury and Property Damage)
 - Each Accident \$1,000,000
 - d. Other persons or entities (other than those already listed in the General Conditions) to be included on the policy as additional insureds shall include:

- Kearns Improvement District
- SH Architecture and its subconsultants.
- Other engineering or testing groups employed by Owner for work at the site or this project.

D. Performance Bond Payment Bonds

The contractor shall furnish a surety company bond in the amount of 100% of the contract price covering 100% performance and maintenance and 100% payment with such sureties and/or agency as approved by the Owner and a Payment Bond (AIA Document A312-2010). The Bond shall include maintenance provisions covering workmanship and materials for a period of one year or for longer periods where so specified, from and after the Date of Substantial Completion. The Contractor shall include the cost of the bond as part of the contract price.