

**MURRAY SILVER BLADES FIGURE SKATING CLUB
BOD/CHAIRS MEETING MINUTES/ACTION ITEMS
TUESDAY, MARCH 1, 2016/6:09 - 7:32 P.M.
COUNTY ICE CENTER**

In Attendance:

Board of Directors/Voting Board Members -
John Nielson/President (Arrived at 6:27 P.M.)
Matt Shepard/Vice President
Susie Schramm/Secretary
Nicki Luck/Treasurer (Arrived at 6:31 P.M.)
Chantel Miner/Activities Co-chair

Non-voting Committee Chairs -
Hilary Adams/Activities Co-chair
Jamie Wilner/Fundraising Chair (Arrived at 6:20 P.M.)
Andy Wargula/Information Chair
Alison Nielson/Show Chair

Also in Attendance:

Kara Blackstock/Show Chair Assistant

Welcome - (John)

Approve February BOD/Chairs Meeting Minutes - (John)

*Minutes were reviewed and approved with the following correction -
- Matt departed the meeting at approximately 7:00 P.M.

Spring Show - (Alison and Kara)

Notification:

*Informational flyers distributed tonight at Club Ice.

***ACTION ITEM - Alison/Kara to send an e-mail to Club members
announcing the Show.**

Choreographers:

*Only four coaches (Kelly, Erin, Christi and Jamie), have confirmed their interest and availability.

*Jamie contacted and confirmed that Danielle Endow is interested and available to choreograph.

***ACTION ITEM - Jamie to forward Danielle Endow's contact
information to Alison.**

*Possibly consider paying coaches more to choreograph next year?

Video:

*Kylie is managing videography and video order forms.

Announcers:

*Susie confirmed that David Holford is willing and able to lead/direct script creation. Mark Minson will assist.

Costumes:

*Amy Oakeson and Lauren will share access to their costume accounts.

Bake Sale:

*Jamie has gotten Daryl's approval.

EntryEeze:

*Registration is now available.

Fundraising - (Jamie)**Cookie Dough:**

*Information/Order forms have been made available and distributed.

*Checks should be made payable to MSBFSC.

*Order forms and payment are due Tuesday, March 22nd.

Bake Sale - Spring Show:

*See Spring Show/Bake Sale.

Restaurants:**Chick-fil-A -**

*Susie has tentatively scheduled a fundraiser for Tuesday, March 15th/5:00 - 7:00 P.M.

*The Club will receive 10% of total sales during the scheduled date/time.

*Our volunteers will encourage Chick-fil-A diners to spin a prize wheel for \$1.00. The Club will receive 100% of the spins purchased.

*Encourage volunteer skaters to wear their Club jackets and/or competition clothes.

***ACTION ITEM - Jamie to prepare an informational flyer.**

Rumbi Island Grill -

*Susie has scheduled a fundraiser for Wednesday, May 4th in conjunction with the Spring Show Dress Rehearsal.

*The Club will receive 20% of purchase totals WITH A FLYER.

***ACTION ITEM - Susie or Jamie to confirm Dress Rehearsal time range with Kiley as the Grill manager needs this information to prepare a flyer and staff the restaurant appropriately.**

***ACTION ITEM - Susie or Jamie to request Kiley's permission to invite LTS students and their families to participate by attaching a flyer to Show information given out at Dress Rehearsal.**

***ACTION ITEM - Susie to forward flyer to Jamie when completed.**

Jersey Mike's Subs -

*Susie gave contact information to Jamie.

***ACTION ITEM - Jamie to contact Jersey Mike's Subs regarding a possible fundraiser in April.**

Barnes & Noble -

*They host gift wrapping fundraisers in December. Contact the manager in early October if we are interested.

Test Session - (John)

Lauren Resignation:

*Lauren resigned for personal reasons and is unable to complete the functions for the May Test.

*Taffee may be interested in assuming the Test Chair position.

*With Matt's motion and John's second, the BOD approved Taffee as Test Chair if she is willing to serve.

***ACTION ITEM - Matt to contact and confirm Taffee's intention as Test Chair.**

May 17th:

*Pre-Preliminary and Preliminary.

May 21st:

*All tests.

May 22nd:

*Overflow and Dance.

Hospitality -

***ACTION ITEM - Andy volunteered to coordinate hospitality. She will contact Katherine regarding posting needed volunteers/food donations on VolunteerSpot.**

Bridge Program - (John/Matt)

*Following John's discussion with Daryl tonight, the Bridge Program has been tabled until further notice.

***ACTION ITEM: John to meet with Daryl and John Barenbrugge to discuss the details of a Bridge Program.**

Coaches/PSA Conference - (John)

Coaches:

***ACTION ITEM - Matt to contact Lynette Peck regarding a flyer with coaching information. If not available, he will prepare one to present to the BOD/Chairs for review. .**

***ACTION ITEM - Susie to forward Lynette's contact information to Matt.**

PSA Conference:

***ACTION ITEM - John to send an e-mail to the conference going coaches regarding the amount approved and the BOD request.**

Activities - (Chantel/Hilary)

Late-over/Sleepover:

*Friday, March 4th.

Nominating Committee - (Matt)

***ACTION ITEM - Matt to post 2016/17 BOD/Chairs/Committee sign up sheet on Club bulletin board.**

*It's difficult yet crucial to recruit Vice Presidential candidate(s).

Show Chair/Committee:

*Kara Blackstock is tentative Show Chair.

*Susan Davis will be a Show Committee member.

*Alison Nielson is a tentative Show Committee member.

Spring Banquet Update - (John)

Food and Decorations:

*Plans are on schedule as per Chantel and Hilary.

Program/Awards:

***ACTION ITEM - John to help Michelle prepare the program and awards.**

Slide Show:

***ACTION ITEM - Susie to confirm photo submission information with Eric Schramm and notify Michelle, Chantel, Hilary and Andy via e-mail.**

Entertainment:

***ACTION ITEM - Susie to forward Stephanie Munteer's contact information to Chantel/Hilary.**

Other Items -

Grandma Donna:

*She has fallen and is hospitalized.

***ACTION ITEM - Jamie to ask Club members to sign a get well card and deliver along with flowers on behalf of the Club.**

Club Contact Person:

*The rink would like to refer people with questions regarding the Club to a contact person.

*The BOD/Chairs feel the Membership Chair is the obvious choice. Tag Michelle - You're it!

***ACTION ITEM - Michelle to notify Daryl that she is the Club contact person and provide her contact information.**

Club Ice Concern:

*After repeated warnings from the Ice Monitor, a young, non-test level skater continues to skate during the test level session.

***ACTION ITEM - John to e-mail the skater's parent prior to the next Club Ice regarding Club Ice rules.**