

MURRAY SILVER BLADES FIGURE SKATING CLUB
BOD MEETING MINUTES
TUESDAY, MAY 12, 2015/6:07 - 8:23 P.M.
COUNTY ICE CENTER

In Attendance:

Voting Board Members -

Robert Bell/President
John Nielson/Vice President
Susie Schramm/Secretary
Nicki Luck/Treasurer
Lynette Peck/Membership
Amy Carlson/Test Co-chair (Left at 7:48 P.M.)

Non-voting Committee Chairs/Members -

Jessie Tanner/Activities/Historian (Left at 6:55 P.M.)
Alison Nielson/Show Chair

Other -

2015/16 Activities Co-chairs/Hillary Adams & Chantal Miner (Arrived at 6:55 P.M. and stayed briefly to discuss the 4th of July parade)

I. Review April BOD Meeting Minutes - (Susie)

A. Minutes approved -

II. InterMountain Interclub Association Update - (John)

A. As per President Bob Weston -

- *A Charitable Solicitations Permit is needed to solicit funds outside of Clubs -
- *Event vendors must be registered with Utah State Tax Commission and responsible for their own Retail Sales Tax -
- *All Clubs are encouraged to utilize the Interclub calendar by posting information -
- *Not all coaches have registered on Interclub. John to remind our coaches -

III. Spring Show Review - (Alison)

A. Salt Lake County Ice Center -

- *Alison enjoyed a great working relationship -
- *Kylie was very organized -
- *Some concern about guest performances, e.g., why some synchro teams skated both performances? The County Ice Center ultimately determines who skates -

B. Technical -

- *Sound issues arose as a result of video recording -

*Possibly regularly dim solo spotlight making it easier for skaters to see -
C. Finale -

*Some parent and skater complaints about group divisions -

*Possibly only one, two hour finale practice for future shows -

IV. **Activities Updates** - (Jessie)

A. 2015 Murray Fun Days Parade (4th of July parade) -

1. Overseen by new Activities Co-chairs Hillary Adams & Chantal Miner -

2. Application -

*Susie to get application -

3. Truck/Trailer -

*John may have access to a truck and trailer -

*Nicki may be able to provide a trailer -

4. Information -

*Robert to inform parents at the Spring General Membership Meeting and inquire about interest -

*Activities Co-chairs to pass out an information flyer at the Spring Banquet -

5. Permission forms -

*Robert to e-mail forms to Club members -

6. Club T-shirts -

*Possibly make Club T-shirts available prior to the parade -

V. **Financial Updates** - (Nicki)

A. Club Ice -

*Don't reserve and pay for Club Ice on the evening of the 2016 Spring Banquet -

*Club not making money on Club Ice. Nicki suggested the Club should break even on it -

B. Audit -

*Club Bylaws indicate that the budget should be audited -

*Nicki to contact accountant colleague(s) regarding availability to audit -

C. Balance sheet -

*Nicki to prepare a balance sheet for Spring General Membership Meeting -

VI. **Membership Updates** - (Lynette)

A. EntryEeze -

*Set up complete -

*Convenience fee is currently set at 1%. The fee will be reset at 0% if no other fees are charged -

B. Volunteer hours -

*Lynette to speak with two members lacking volunteer hours that have submitted competition applications -

*A member has asked Grandma Donna to "gift" some of her volunteer hours. In response, **the BOD voted unanimously against Club members "gifting" volunteer hours to other members.** Members must complete or pay for their own hours -

- *Alison will ask Rhetta McIff for Comcast Cares Day volunteer information accounting. Members will also be asked to provide information at the Spring General Membership Meeting -
- *Stephanie Munteer will provide volunteer hours accounting information -
- *Those members lacking required volunteer hours will receive a QuickBooks invoice and a letter from the Club -

VII. Fundraising Updates - (Paulette)

A. Comcast Cares Day -

- *No information available yet -

VIII. Banquet Update/Tuesday, May 26th/6:00 - 8:00 P.M. - (John/Alison)

A. Location/Accommodations -

- *Lone Peak Pavilion in Sandy -
- *Set up 24 tables with table cloths/8 chairs to accommodate 192 guests -
- *Two banquet tables -

B. Technical -

- *Microphone/Projector/Screen provided by venue -

C. Food/Drinks -

- *Yoshi's Japanese Grill and sheet cakes planned for as many as 200 guests. Adjust number according to RSVP's - (Susie)
- *Water bottles - (Alison)

D. Programs -

- *Compile - (Jessie)
- *Broker printing/Print - (Zane?)

E. Club photos -

- *PowerPoint presentation - (Amanda)
- *Robert to check on possibly archiving photos/PowerPoint presentation -
- *Thumb Drive - (John/Alison)

F. Music/Entertainment -

- *Jason Munteer to DJ. \$100.00 for party favors needed -

G. Evite -

- *Invitation with RSVP sent in next day or two - (Alison)
- *RSVP by Tuesday, May 19th. Members will be reminded at Spring General Membership Meeting -
- *One skater and guest are free, \$10.00 for each additional guest -

H. Theme -

- *Colors; table cloths, center pieces - (Lynette)

I. Awards - (Lynette)

- *Katie Moose has qualified for a Gold Medal -
- *Club provides one Gold Medal per member's life time -
- *John to check with Katie regarding possible past Gold Medal received -
- *Test Chair(s) to create a list of past Gold Medal recipients for future reference - (Tamara/Amy and/or Lauren?)
- *BreAnn Duckett has qualified for a Gold Pin -

- J. Graduating seniors -
 - *Brooklynn Mounteer -
 - *Matthew Watts -

IX. General Membership Meeting/Tuesday, May 19th/5:45 P.M. - 6:45 P.M. -
(Robert)

- A. Topics to be discussed/Attended to -
 - *Finances -
 - *Volunteer hours -
 - *Voting - Ballot/Proposed changes to the Bylaws/Questionnaire -
 - *Inform members of open Chair positions, remind them it's a great way to satisfy volunteer hours -
 - *Membership changes - Application available online next season - (Lynette)
 - *Murray Fun Days/4th of July parade -
 - *Social media/Use of Club name etc. Discontinue unauthorized Instagram account -

X. Nominating Committee Update - (John)

- A. Voting Members -
 - *John still undecided regarding Presidency -
 - *Candidates for all other positions -
- B. Open Chair/Volunteer positions -
 - *Fundraising Chair/Jamie Wilner/Co-chair? -
 - *Show Chair/Possibly Alison if someone volunteers for Costume Chair -
 - *Test Chair/Lauren Bacon/Co-chair? -
 - *Ice Monitors/Tracy Douglas & Jenny Jennings/? -

XI. Final BOD Meeting - (Robert)

- A. Tuesday, June 2nd. New BOD members may be invited -