

**MURRAY SILVER BLADES FIGURE SKATING CLUB
BOD MEETING MINUTES
TUESDAY, AUGUST 12, 2014/7:07 P.M. - 9:05 P.M.
COUNTY ICE CENTER**

In Attendance:

Voting Members -

**Robert Bell/President
John Nielson/Vice President
Susie Schramm/Secretary
Nicki Luck/Treasurer
Paulette Melby/Fundraising
Lynette Peck/Membership**

Nonvoting Members -

**Kelly Cassity/Sanctions Chair
Alison Nielson/Show Chair
Tamara Bell/Test Chair**

I. Review BOD Meeting Minutes - (Susie)

A. The July 22, 2014 meeting minutes were approved.

II. Coaches Agreement/Contract - (John)

A. The pros and cons were discussed.

*Pros: *Much is covered in the PSA Code of Ethics -

*Cons: *Employment language -

*Peer evaluations -

*Exclusion of non PSA members -

*Is all wording necessary? (First three paragraphs) -

*County contract -

B. Needs were discussed.

*An evaluation process is needed.

C. Redraft Agreement/Contract. (John)

*The BOD will review and comment on the revised draft.

*The draft will then be sent to the coaches.

*The BOD will vote following coach review.

III. Volunteer Hours Management and Recommendations - (Robert)

A. Robert spoke with Cathy Dover at CHFSC. They have a dedicated Volunteer Coordinator Board position. Ask our members if anyone is available and interested in serving as Volunteer Coordinator.

B. CHFSC utilizes VolunteerSpot for regular ongoing and recurring activities and events. Volunteer hours are tracked as well. This would help to provide

clear messaging and a way to access and track volunteer hours. Examples of ongoing and recurring activities and the volunteers needed for them were given.

- C. A volunteer book should be present at activities and events to track hours.
- D. Set up VolunteerSpot. (Robert and Tamara)

IV. Fall Opening Social - (Paulette)

A. Details:

- *6:00 - 8:30 P.M. -
- *Dinner (Costco pizza), will be served at 6:30 with an icebreaker activity to follow (Icebreaker activity - Lynette) -
- *Side dishes and desserts are needed. They must serve a minimum of 12. There must be two or more dozen of individual desserts such as cookies, in order to fulfill one hour of volunteer time. VolunteerSpot will be used -
- *There is no charge for Club members and one guest. Each additional guest is \$5.00 -
- *Various games can be played (Paulette) -
- *Paper invitations (Tamara - To copy Paulette) -
- *Evites (Susie and Zane with help) -
- *E-mail to 15 new skaters -
- *Poster (Abby Nielson and Gabby Peck) -

V. Club Finances - (Nicki)

- A. No county fee increases as per John Barenbrugge.
- B. The BOD voted to remove former BOD members Stephanie Gibson and Stephanie Munteer as signers on the checking account. The BOD voted to replace them with current BOD members Vice President John Nielson and Treasurer Nicki Luck.
- C. Governing Council may conduct a seminar in Utah if there is enough interest, in which case little or no money would be needed for travel.

VI. Skater Grants - (Alison)

- A. \$3,000.00 Grant fund available.
- B. 50% of fund for qualifying skaters, 50% of fund for all other skaters.
- C. One Grant request pending.
- D. Sponsorships will pay some 2014/15 Club memberships and Club Ice fees.
- E. Grant Application:
 - *Competitive Regionals skaters may apply for Grant money -
 - * Up to 50% of Grant request may be paid -
 - *Qualifying levels for Regionals, Sectionals and Nationals to be added -
 - *Training grants may be applied for by all skaters. This information should be noted as a bullet at top of application -
 - *Delete wording regarding local competition -
 - *Delete wording regarding skater's need? -
 - *Limit the number of applications an individual can submit per year? -
 - *Rather than coaches, skaters will submit letters indicating what they learned at

the event they for which they have requested Grant money -
*An application review process is needed -

VII. Fundraising Plans and Goals For the Year - (Robert)

A. Meet with the County Ice Center administration. (Robert, Tamara and Alison)

VIII. General Membership Meeting Plans/Structure - (Robert)

A. Prepare for Fall General Membership Meeting. (Robert)

IX. Communications Plan and Calendar - (Susie)

A. Use the Club bulletin boards in a manner similar to the way their being used.

B. Contact Michelle Tew about her interest and availability in continuing to decorate/manage the Club bulletin boards.

X. Activities Calendar - (Lynette)

A. Calendar:

*September - Opening Social -

*October - Halloween Show After-party -

*November - Outside Activity? -

*December - Holiday Party, Service Project? -

*January - Sleep-over/Possible Late-over -

*January or February - "So You Think You Can Jump" On/Off Ice Competition -

*April - Spring Show After-party -

*May - Closing Social, Comcast Service Day? (Paulette/Rhetta McIff) -

XI. Update On Ryan Bradley Clinic - (Tamara)

A. Lost \$325.00, this amount will be deducted from Grant funds.

B. Refund money to skater with medical note.

C. Deposit check of skater who did not attend.

XII. Update On August In-house Test Session - (Tamara)

A. 1.5 hours/Two judges

XIII. Halloween Show Meeting With The Club - (Robert)

A. Club Ice during Show choreography and practice:

*5:15 - 5:45 - Choreography/Practice -

*5:45 - 6:15 - Free skate/Lessons -

*6:15 - 6:45 - Choreography/Practice -