



SYRACUSE CITY
Syracuse City Council Site Visit Notice
August 28, 2018 – 5:00 p.m.
Syracuse City Cemetery
1250 S. 1000 W., Syracuse UT 84075

Notice is hereby given that the Syracuse City Council will participate in a site visit at the Syracuse City Cemetery on Tuesday, August 28, 2018 at 5:00 p.m. The purpose of the site visit is to observe conditions at the cemetery in order to facilitate a discussion about maintenance of the facility.

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In compliance with the Americans Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the City Offices at 801-825-1477 at least 48 hours in advance of the meeting.

**CERTIFICATE OF POSTING**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Syracuse City limits on this 23<sup>rd</sup> day of August, 2018 at Syracuse City Hall on the City Hall Notice Board and at <http://www.syracuseut.com/>. A copy was also provided to the Standard-Examiner on August 23, 2018.

CASSIE Z. BROWN, MMC  
SYRACUSE CITY RECORDER



**SYRACUSE CITY**  
**Syracuse City Council Special Meeting Agenda**  
**August 28, 2018 – 5:30 p.m.**  
City Council Conference Room  
Municipal Building, 1979 W. 1900 S.

1. Meeting called to order.
2. Proposed Resolution R18-29 appointing members to the Parks Advisory Committee.
3. Proposed Resolution R18-30 appointing Brie Corrington to the Syracuse City Arts Council.
4. Consideration of adjourning into Closed Executive Session pursuant to the provisions of Section 52-4-205 of the Open and Public Meetings Law for the purpose of discussing the character, professional competence, or physical or mental health of an individual; pending or reasonably imminent litigation; or the purchase, exchange, or lease of real property (if necessary).
5. Recess and convene in Work Session meeting.

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CASSIE Z. BROWN, MMC
SYRACUSE CITY RECORDER



COUNCIL SPECIAL MEETING AGENDA

August 28, 2018

Agenda Item #3

Arts Council Appointments

Factual Summation

Arts Council leadership has requested that Brie Corrington be appointed to the Arts Council Board. Syracuse City Code Title Three provides a process for appointing members of the Arts Council as follows:

- 3.09.020(B) Terms of Office. The terms of office for the five (5) Board members, who are not a member of the Recreation Department, shall be for five (5) years. These members' terms shall be staggered so that no more than one (1) member's term expires at the same time. The terms of office for at-large and ex-officio members shall be five (5) years from the date of appointment. The term of office for the Recreation Department staff designated as a member of the Board shall be as determined by the Department Director. Appointments to the Board shall be made no later than the first City Council meeting in July of each year. In circumstances where appointments are not made prior to the first City Council meeting in July of each year, said appointments shall be made as soon as reasonably possible thereafter.

Proposal

Adopt Proposed Resolution R18-30 appointing Brie Corrington to the Syracuse Arts Council with her terms expiring June 30, 2022

From: bncorrington@gmail.com
To: info@syracuseutaharts.org
Sent: 2018-07-18 5:51:33 PM
Subject: SCAC Board Member

To The Syracuse City Art Board

I would like to be considered for a position as a full member of the SCAC Board.

This past year I chaired the sub committee of SCAC Junior Theatre that was formed under the SCAC Theatre Committee and we had a successful On Broadway! Summer Camp with 95 kids over 3 weeks. We are now gearing up for our first full production this fall.

As this sub-committee is ready to become a full committee on this SCAC Board, I would like to continue as its chair.

I've been acting in community theater most of my life and within the last 13 years have also been a director, choreographer, producer, and writer for various community theaters including as Chair of the Nibley City Childrens Theatre in Nibley, Utah for several years working closely with the Nibley City Council and City Manager.

Here is a list of my experiences in this area:

2018-Assistant Director SCAC Summer Production of Hairspray!

2018- Director of the SCAC Junior Theatre On Broadway! Summer Camp

2017-2018- Director/Choreographer of Sleeping Beauty Kids! for Syracuse Arts Academy Antelope Campus.

2016-2017- Assistant Director/Choreographer Willy Wonka Kids! for Syracuse Arts Academy Antelope Campus.

2017- Writer of "Heroes vs Villains the Battle for Nibley" for the Nibley City Children's Theatre's 35th Anniversary

2010-2016- Head of the Nibley City Children's Theatre Board for Nibley City Utah. Duties included being the Head Producer, Choreographer, Director, and sometimes Writer.

2015- Director/Choreographer of The Music Man for Nibley LDS Stake

2013- Choreographer for Wild West Shakespeare's Romeo and Juliet for The Cache Theater Company

2007-2010- Assistant Director and Choreographer for the Nibley City Children's Theatre

2007- Director of A Christmas Carol for Cache Valley Homeschoolers

2005-2006- Director for The Renaissance Homeschool Academy Drama Program.

Thank you

RESOLUTION R18-30

**A RESOLUTION OF THE SYRACUSE CITY COUNCIL
APPOINTING BRIE CORRINGTON TO THE SYRACUSE CITY
ARTS COUNCIL.**

WHEREAS Title III of the Syracuse City Code provides for the establishment of a Syracuse City Arts Council; and

WHEREAS Section 3.09.020 of the Syracuse City Code dictates that no less than six (6) members of the community shall be appointed and serve on the Syracuse City Arts Council; and

WHEREAS Arts Council leadership has requested the appointment of Brie Corrington to the Arts Council.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SYRACUSE CITY, UTAH, AS FOLLOWS:

Section 1. Appointment.

- Brie Corrington is hereby appointed to serve on the Syracuse City Arts Council with her term expiring June 30, 2022.

Section 2. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3. Effective Date. This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS 28th DAY OF AUGUST, 2018.

SYRACUSE CITY

ATTEST:

Cassie Z. Brown, City Recorder

By: _____
Mike Gailey, Mayor



COUNCIL SPECIAL MEETING AGENDA

August 28, 2018

Agenda Item #4 Parks Advisory Committee appointments.

Factual Summation

With the recent reinstatement of the Parks Advisory Committee, Mayor Gailey has solicited applications from City residents interested in serving on the Committee. HE has recommended the appointment of five residents as well as himself and Councilmember Peterson to the Committee. Syracuse City Code Title Three provides a process for appointing members of the Parks Advisory Committee as follows:

3.35.020 Members.

(A) Number. The Committee shall be comprised of seven voting members who shall be appointed by the Mayor with the advice and consent of the City Council. All members shall be residents of Syracuse City. Membership of the Committee shall be constituted as follows:

- (1) The Committee shall include four members each from a different quadrant of the City. For purposes of this section, the boundaries of the quadrants consist of the Syracuse City municipal boundary, with 2000 West and Antelope Drive (1700 South) dividing the City into quadrants.
- (2) One additional member will be considered at large and may reside anywhere in the City.
- (3) Two members will be appointed from the City Council, which may include the Mayor.

(B) Term. The members shall be appointed to staggered terms of two years; provided, that members may be appointed to terms shorter than two years when necessary to provide for staggered terms. These terms are renewable.

Proposal

Adopt Proposed Resolution R18-29 appointing members of the Parks Advisory Committee.

RESOLUTION R18-29

**A RESOLUTION OF THE SYRACUSE CITY COUNCIL
APPOINTING PARKS ADVISORY COMMITTEE MEMBERS.**

WHEREAS Title III of the Syracuse City Code provides for the establishment of a Parks Advisory Committee; and

WHEREAS Section 3.35.020 of the Syracuse City Code calls for the appointment of seven voting members appointed by the Mayor with the advice and consent of the City Council. Four members shall represent different quadrants of the City, one additional member will be considered at-large, and two members will be appointed from the City Council, which may include the Mayor; and

WHEREAS Members shall be appointed for a period of two years.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SYRACUSE CITY, UTAH, AS FOLLOWS:

Section 1. Appointment.

- Rich Callister and Dave Hansen are hereby appointed to serve on the Parks Advisory Committee with their terms expiring June 30, 2019.
- Tyler Henley, Alan Newberry, and Terry Palmer are hereby appointed to serve on the Parks Advisory Committee with their terms expiring June 20, 2020.
- Councilmember Peterson and Mayor Gailey are hereby appointed to serve on the Parks Advisory Committee with their terms running concurrent with their terms in office.

Section 2. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3. Effective Date. This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS 28th DAY OF AUGUST, 2018.

SYRACUSE CITY

ATTEST:

Cassie Z. Brown, City Recorder

By: _____
Mike Gailey, Mayor



SYRACUSE CITY

**Syracuse City Council Special Meeting Agenda - *RECONVENE*
August 28, 2018 – immediately following the City Council Work Session,
which begins at 7:00 p.m.**

Syracuse City Cemetery
1250 S. 1000 W., Syracuse UT 84075

6. Reconvene meeting - call to order.
7. Proposed Resolution R18-31 authorizing the Mayor to execute an agreement for website redesign.
8. Adjourn.

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In compliance with the Americans Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the City Offices at 801-825-1477 at least 48 hours in advance of the meeting.

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CASSIE Z. BROWN, MMC  
SYRACUSE CITY RECORDER



# COUNCIL AGENDA

## August 28, 2018

Agenda Item #7                      Proposed Resolution R18-31 authorizing the Mayor to execute an agreement for website redesign.

### *Factual Summation*

- Any question regarding this agenda item may be directed at City Manager Brody Bovero or Administrative Services Director Steve Marshall.
- The City advertised an RFP for website development and maintenance services.
- The City received 8 proposals. The website advisory task force, consisting of Mayor Gailey, Councilmembers Maughan and Savage, Brody Bovero, Steve Marshall, and Matt Jones, met and evaluated the proposals and narrowed the field to four vendors. The task force then interviewed the four vendors.
- After the interviews, two of the vendors were selected as finalists. The two vendors provided a demonstration of their respective web systems and proposals.
- After deliberation and evaluation of the various details of the proposal, the task force was somewhat undecided on the award of the contract. The Task Force would like to consult with the Council prior to voting on the award of the contract.
- Attached are the proposals from the two finalists, as well as a comparison of overall costs.



| <b>Final Pricing Comparisons</b> |                      |           |                                   |           |
|----------------------------------|----------------------|-----------|-----------------------------------|-----------|
|                                  | <b><u>Vision</u></b> |           | <b><u>Civic Plus - Engage</u></b> |           |
| <b>Year 1</b>                    | \$                   | 29,540.00 | \$                                | 24,999.00 |
| <b>Year 2</b>                    | \$                   | 7,900.00  | \$                                | 3,575.00  |
| <b>Year 3</b>                    | \$                   | 8,295.00  | \$                                | 3,575.00  |
| <b>Year 4</b>                    | \$                   | 8,710.00  | \$                                | 3,754.00  |
| <b>Year 5</b>                    | \$                   | 9,145.00  | \$                                | 3,754.00  |
| <b>Total Cost</b>                | \$                   | 63,590.00 | \$                                | 39,657.00 |

- The approved budget for this project (1<sup>st</sup> year cost) is \$35,000

***Voting Item***

- Vote to award the website development contract to one of the finalist companies.

**RESOLUTION R18-31**

**A RESOLUTION OF THE SYRACUSE CITY COUNCIL AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR WEBSITE RE-DESIGN.**

**WHEREAS**, the City has issued a competitive Request For Proposal for website redesign and support services; and

**WHEREAS**, the Council finds that execution of this agreement for website redesign and support services will be in the best interests of the City and provide for the improved communication and connectivity with its residents,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, AS FOLLOWS:**

**Section 1. Approval.** The Mayor is hereby authorized to enter into and execute an agreement for website redesign and support services with \_\_\_\_\_, which is attached as “Exhibit A” and incorporated by this reference. The Agreement’s effective date shall be determined once both parties have agreed to the terms.

**Section 2. Severability.** If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

**Section 3. Effective Date.** This Resolution shall become effective immediately.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF SYRACUSE CITY, STATE OF UTAH, THIS 28<sup>th</sup> DAY OF AUGUST, 2018.**

**SYRACUSE CITY**

ATTEST:

\_\_\_\_\_  
Cassie Z. Brown, MMC  
City Recorder

By: \_\_\_\_\_  
Mike Gailey  
Mayor

Voting by the City Council:

|                        | “AYE” | “NAY” |
|------------------------|-------|-------|
| Councilmember Anderson | _____ | _____ |
| Councilmember Bolduc   | _____ | _____ |
| Councilmember Peterson | _____ | _____ |
| Councilmember Maughan  | _____ | _____ |
| Councilmember Savage   | _____ | _____ |

**EXHIBIT “A”**