

Minutes of the Special meeting of the Syracuse City Council held on August 28, 2018 at 5:30 p.m., in the Council Work Session Room, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Andrea Anderson  
Corinne N. Bolduc  
Dave Maughan  
Doug Peterson  
Jordan Savage

Mayor Mike Gailey  
City Manager Brody Bovero  
City Recorder Cassie Z. Brown

City Employees Present:  
City Attorney Paul Roberts  
Human Resources Manager Shauna Greer

1. Meeting Called to Order.

Mayor Gailey called the meeting to order at 5:32 p.m. as a special meeting, with notice of time, place, and agenda provided 24 hours in advance to the newspaper and each Councilmember.

2. Proposed Resolution R18-29 appointing members to the Parks Advisory Committee

An administrative staff memo explained that with the recent reinstatement of the Parks Advisory Committee, Mayor Gailey has solicited applications from City residents interested in serving on the Committee. He has recommended the appointment of five residents as well as Councilmembers Bolduc and Peterson to the Committee. Syracuse City Code Title Three provides a process for appointing members of the Parks Advisory Committee as follows:

**3.35.020 Members.**

(A) Number. The Committee shall be comprised of seven voting members who shall be appointed by the Mayor with the advice and consent of the City Council. All members shall be residents of Syracuse City. Membership of the Committee shall be constituted as follows:

(1) The Committee shall include four members each from a different quadrant of the City. For purposes of this section, the boundaries of the quadrants consist of the Syracuse City municipal boundary, with 2000 West and Antelope Drive (1700 South) dividing the City into quadrants.

(2) One additional member will be considered at large and may reside anywhere in the City.

(3) Two members will be appointed from the City Council, which may include the Mayor.

(B) Term. The members shall be appointed to staggered terms of two years; provided, that members may be appointed to terms shorter than two years when necessary to provide for staggered terms. These terms are renewable.

Mayor Gailey reviewed the memo and asked for Council support of the suggested appointees. The Council briefly discussed the process followed to solicit applications and consider the applicants, with Councilmember Maughan expressing concern that not all applications were considered by the Mayor. He suggested that the item be tabled until the Council can gain further clarity on the process and the reasons that certain appointees have been recommended.

COUNCILMEMBER MAUGHAN MADE A MOTION TO TABLE CONSIDERATION OF THE PROPOSED RESOLUTION UNTIL A LATER POINT IN THE MEETING. COUNCILMEMBER SAVAGE SECONDED THE MOTION; ALL VOTED IN FAVOR.

3. Proposed Resolution R18-30 appointing Brie Corrington to the Syracuse City Arts Council.

An administrative staff memo explained Arts Council leadership has requested that Brie Corrington be appointed to the Arts Council Board. Syracuse City Code Title Three provides a process for appointing members of the Arts Council as follows:

3.09.020(B) Terms of Office. The terms of office for the five (5) Board members, who are not a member of the Recreation Department, shall be for five (5) years. These members' terms shall be staggered so that no more than one (1) member's term expires at the same time. The terms of office for at-large and ex-officio members shall be five (5) years from the date of appointment. The term of office for the Recreation Department staff designated as a member of the Board shall be as determined by the Department Director. Appointments to the Board shall be made no later than the first City Council meeting

in July of each year. In circumstances where appointments are not made prior to the first City Council meeting in July of each year, said appointments shall be made as soon as reasonably possible thereafter.

COUNCILMEMBER MAUGHAN MADE A MOTION TO ADOPT RESOLUTION R18-30 APPOINTING BRIE CORRINGTON TO THE SYRACUSE CITY ARTS COUNCIL. COUNCILMEMBER SAVAGE SECONDED THE MOTION; ALL VOTED IN FAVOR.

4. Consideration of adjourning into Closed Executive Session pursuant to the provisions of Section 52-4-205 of the Open and Public Meetings Law for the purpose of discussing the character, professional competence, or physical or mental health of an individual; pending or reasonably imminent litigation; or the purchase, exchange, or lease of real property.

COUNCILMEMBER MAUGHAN MADE A MOTION TO CONVENE IN A CLOSED EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF SECTION 52-4-205 OF THE OPEN AND PUBLIC MEETINGS LAW FOR THE PURPOSE OF DISCUSSING THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL. COUNCILMEMBER SAVAGE SECONDED THE MOTION; ALL VOTED IN FAVOR.

The Closed Executive Session began at 5:42 p.m.  
 The Special Meeting reconvened at 7:40 p.m.

Mayor Gailey recessed the special meeting at 7:40 p.m. and the Council proceeded with their work session.  
 The special meeting reconvened at 10:02 p.m.

7. Proposed Resolution R18-31 authorizing the Mayor to execute an agreement for website redesign.

A staff memo from the City Manager explained the City published a request for proposals (RFP) for website development and maintenance services and received eight proposals. The website advisory task force, consisting of Mayor Gailey, Councilmembers Maughan and Savage, City Manager Bovero, Administrative Services Director Marshall, and resident/Information Technologies (IT) Professional Matt Jones, met and evaluated the proposals and narrowed the field to four vendors. The task force then interviewed the four vendors. After the interviews, two of the vendors were selected as finalists. The two vendors provided a demonstration of their respective web systems and proposals. After deliberation and evaluation of the various details of the proposal, the task force was somewhat undecided on the award of the contract. The Task Force would like to consult with the Council prior to voting on the award of the contract.

<b>Final Pricing Comparisons</b>			
	<b><u>Vision</u></b>	<b><u>Civic Plus - Engage</u></b>	
<b>Year 1</b>	\$ 29,540.00	\$ 24,999.00	
<b>Year 2</b>	\$ 7,900.00	\$ 3,575.00	
<b>Year 3</b>	\$ 8,295.00	\$ 3,575.00	
<b>Year 4</b>	\$ 8,710.00	\$ 3,754.00	
<b>Year 5</b>	\$ 9,145.00	\$ 3,754.00	
<b>Total Cost</b>	\$ 63,590.00	\$ 39,657.00	

The approved budget for this project (first year cost) is \$35,000. Staff would like for the Council to discuss and compare the two final proposals in preparation for a vote to award the contract for the project.

COUNCILMEMBER PETERSON MADE A MOTION TO ADOPT RESOLUTION R18-31 AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR WEBSITE REDESIGN. COUNCILMEMBER SAVAGE SECONDED THE MOTION; ALL VOTED IN FAVOR.

4 – continued. Consideration of adjourning into Closed Executive Session pursuant to the provisions of Section 52-4-205 of the Open and Public Meetings Law for the purpose of discussing the character, professional competence, or physical or mental health of an individual; pending or reasonably imminent litigation; or the purchase, exchange, or lease of real property.

City Council Special Meeting  
August 28, 2018

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The Closed Executive Session began at 10:08 p.m.

The Special Meeting reconvened at 10:30 p.m.

2. Proposed Resolution R18-29 appointing members to the Parks Advisory Committee (continued).

COUNCILMEMBER BOLDUC MADE A MOTION TO ADOPT RESOLUTION R18-29 APPOINTING MEMBERS TO THE PARKS ADVISORY COMMITTEE. COUNCILMEMBER PETERSON SECONDED THE MOTION; ALL VOTED IN FAVOR.

At 10:35 P.M. COUNCILMEMBER PETERSON MADE A MOTION TO ADJOURN. COUNCILMEMBER SAVAGE SECONDED THE MOTION; ALL VOTED IN FAVOR.

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Mike Gailey  
Mayor

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Cassie Z. Brown, MMC  
City Recorder

Date approved: October 9, 2018