Common Plan of Development

Storm Water Pollution Prevention Plan

for:

Lot \_\_\_ of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Subdivision

Alpine, UT 84004

Operator(s):

Insert Company Name

Company Representative Name

Address

City, State, Zip Code

**CONTENTS**

SECTION 1: SITE EVALUATION, ASSESSMENT, AND PLANNING

SECTION 2: EROSION AND SEDIMENT CONTROL BMPS

SECTION 3: GOOD HOUSEKEEPING BMPS

SECTION 4: POST-CONSTRUCTION BMPS AND FINAL STABILIZATION

SECTION 5: INSPECTIONS

SECTION 6: CERTIFICATION AND NOTIFICATION

SECTION 7: RECORDKEEPING AND TRAINING

SECTION 8 APPENDICES

**SECTION 1: SITE EVALUATION, ASSESSMENT, AND PLANNING**

**1.1 Project Information**

|  |  |
| --- | --- |
| Project Name: |  |
| Address: |  |
| City: | Alpine | State: | UT | Zip Code: | 84004 |
| UPDES permit tracking number: |  |

**1.2 Contact Information/Responsible Parties**

**Operator(s):**

|  |  |  |
| --- | --- | --- |
| Owner: | Fill this section out |  |
| Contact Person: |  |  |
| Address: |  |  |
| City, State, Zip Code: |  |  |
| Telephone Number: |  |  |
| Email Address: |  |  |

*Repeat as needed*

|  |  |
| --- | --- |
| General Contractor: |  |
| Contact Person: |  |
| Address: |  |
| City, State, Zip Code: |  |
| Telephone Number: |  |
| Email Address: |  |

**Project Manager:**

|  |  |
| --- | --- |
| Company Name: |  |
| Contact Person: |  |
| Address: |  |
| City, State, Zip Code: |  |
| Telephone Number: |  |
| Email Address: |  |

**SWPPP Contact:**

|  |  |
| --- | --- |
| Company Name: |  |
| Contact Person: |  |
| Address: |  |
| City, State, Zip Code: |  |
| Telephone Number: |  |
| Email Address: |  |

**This SWPPP was prepared by:**

|  |  |
| --- | --- |
| Company Name: |  |
| Contact Person: |  |
| Address: |  |
| City, State, Zip Code: |  |
| Telephone Number: |  |
| Email Address: |  |

**Emergency 24-Hour Contact:**

|  |  |
| --- | --- |
| Company Name: |  |
| Contact Person: |  |
| Address: |  |
| City, State, Zip Code: |  |
| Telephone Number: |  |
| Email Address: |  |

**1.3 Nature and Sequence of Construction Activity**

Describe the general scope of the work for the project, major phases of construction, etc: Modify the text below to describe your situation

*\_\_\_\_\_\_\_\_\_\_\_ is developing lot \_\_\_\_\_ of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ subdivision. Address is as noted above.*

|  |
| --- |
| What is the function of the construction activity? |
| [x]  Residential [ ]  Commercial [ ]  Industrial  |
| Estimated Project Start Date: *\_\_\_\_\_\_\_\_\_\_\_\_*  |
| Estimated Project Completion Date: *\_\_\_\_\_\_\_\_\_\_\_\_*  |

**1.4 Soils, Slopes, Vegetation, and Current Drainage Patterns**

Describe the existing soil conditions at the construction site including soil types, slopes and drainage patterns.

Soil Type(s): *Topsoil over alluvial sand and gravel*

Slopes: *Provide an average slope of the site*

Drainage Patterns: *Describe where drainages flow*

Vegetation: *Describe vegetation currently onsite*

**1.5 Construction Site Estimates**

|  |  |
| --- | --- |
| Common Plan of Development Total Project Area: | *\_\_\_\_\_\_\_\_\_\_ acres* |
| Construction site area to be disturbed: | *\_\_\_\_\_\_\_\_\_ square feet or \_\_\_\_\_\_\_ acres* |
| Percentage impervious area before construction: |  |
| Percentage impervious area after construction: |  |
| Runoff coefficient before and after construction: | *No Existing SWPPP*  |

**1.6 Receiving Waters**

Receiving Waters:

Select one of the tributaries Utah Lake.

[ ]  Fort Creek [ ]  Hog Hollow [ ]  Dry Creek Basin

[ ]  Other: *(e.g. on site retention, class V injection well, etc.)*

Description of storm sewer systems:  *Alpine City MS4 municipal separate storm sewer system*

Description of impaired waters or waters subject to TMDLs: *None*

**1.7 Site Features and Sensitive Areas to be protected**

*Lot \_\_\_ of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ subdivision is / is not (circle one) within a stream buffer area. It does / does not (circle one) contain wetlands, specimen trees, natural vegetation, steep slopes, or highly erodible soils that are to be preserved.*

*The measures to protect this site from erosion can be obtained from the attached SWPPP.*

**1.8 Potential Sources of Pollution**

Check with an X the activities that apply to your project

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Activities** | **Check with an X the activities that apply** | SedimentSediment | Nutrients | Heavy Metals | pH (acids and bases) | Pesticides & Herbicides | Oil & Grease | Bacteria & Viruses | Trash, Debris, Solids | Other toxic Chemicals |
| Clearing, grading, excavating, and un-stabilized areas |  | √ |  |  |  |  |  |  | √ |  |
| Paving operations |  | √ |  |  |  |  | √ |  | √ |  |
| Concrete washout, stucco and cement waste |  |  |  | √ | √ |  |  |  | √ |  |
| Structure construction, painting, cleaning |  |  |  | √ | √ |  |  |  | √ | √ |
| Demolition and debris disposal |  | √ |  |  |  |  |  |  | √ |  |
| Dewatering operations |  | √ | √ |  |  |  |  |  | √ |  |
| Material Delivery and storage |  | √ | √ | √ | √ |  | √ |  | √ | √ |
| Material use during building process |  |  | √ | √ | √ |  | √ |  | √ | √ |
| Solid waste disposal  |  |  |  |  |  |  |  |  | √ | √ |
| Hazardous Waste, contaminated spills |  |  |  | √ | √ | √ | √ |  |  | √ |
| Sanitary waste |  |  | √ |  | √ |  |  | √ |  |  |
| Vehicle/equipment fueling, maintenance, use and storage |  |  |  |  |  |  | √ |  | √ | √ |
| Landscaping operations |  | √ | √ |  |  | √ |  |  | √ | √ |
| *Describe others* |  |  |  |  |  |  |  |  |  |  |

**1.9 Endangered Species Certification**

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ conducted a review of any potential endangered/threatened species and critical habitat on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, lot \_\_\_\_\_ in Alpine, Utah. The Utah State Endangered Species Protection Program dated June 2008 and endangered species list includes the following animals for Utah County: canada lynx, yellow-billed cuckoo, june sucker, Utah valvata snail, clay phacelie, deseret milk vetch, ute ladies’ tresses. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ did not identify any endangered species in the project area.*

**1.10 Historic Preservation**

*Alpine currently has two historic buildings registered with the Utah State History Preservation Office 801-533-3561; the Alpine Meeting House located on Main Street and the John Rowe Moyle Tower and House located at 800 N and 600 E on Grove Drive. Neither of these historic locations is within the boundaries of the subject property. For a complete list of registered historic sites in the state of Utah, follow the link below.*

[*http://history.utah.gov/historic\_buildings/national\_register/documents/NR\_List.pdf*](http://history.utah.gov/historic_buildings/national_register/documents/NR_List.pdf)

**1.11 Applicable Federal, Tribal, State or Local Permits**

Submit copies of all applicable permits *(e.g. 404, dewatering UTG070000, stream alteration, municipal land disturbance permit, etc.)*

*There are currently no tribal issues per “FEMA COMMUNITY STATUS BOOK REPORT. A land disturbance permit and any other required permits are submitted herewith.*

**SECTION 2: EROSION AND SEDIMENT CONTROL BMPS**

**2.1 Minimize Disturbed Area and Protect Natural Features and Soil**

Describe the areas that will be disturbed with each phase of construction and the methods (e.g., signs, fences, etc.) that you will use to protect those areas that should not be disturbed. Modify the text below to describe your situation

*Lot \_\_\_\_ of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ subdivision has been improved (paved roads, concrete sidewalks and utilities) and all the lots are covered with vegetation. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ will clearly mark the property boundaries with green T Posts and will limit the disturbance area to individual building lots or the subject property.*

**2.2 Phase Construction Activity**

Describe the intended construction sequencing and timing of major activities, including any opportunities for phasing grading and stabilization activities to minimize the overall amount of disturbed soil that will be subject to potential erosion at one time. Modify the text below to describe your situation

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ will excavate the single home site clearing for a footing/foundation. Construction crews will build new home structure on the property. Final grading will blend with existing contours. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ will not be disturbing more than \_\_\_\_\_\_ lots at a time.*

**2.3 Control Stormwater Flowing onto and through the Project.** *Give example of possible scenario, give example of BMPs*

|  |  |
| --- | --- |
| BMP Description: | RAIN EVENT, WATER MAIN BREAK |
| Installation Schedule: | NOT ANTICIPATED |
| Maintenance Inspection: | KEEP GUTTERS & STORM DRAIN UNOBSTRUCTED |
| Responsible Staff: | *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |

**2.4 Stabilize Soils.** *Give example of possible scenario, give example of BMPs*

|  |  |
| --- | --- |
| BMP Description: | PILES OF EXCAVATION MATERIAL |
|  [ ]  Permanent [x]  Temporary |
| Installation Schedule: | EARLY IN PROJECT SILT FENCE/BERMS IF NEEDED |
| Maintenance Inspection: | DAILY |
| Responsible Staff: | SAME AS ABOVE |

**2.5 Protect Slopes.** *Give example of possible scenario, give example of BMPs*

|  |  |
| --- | --- |
| BMP Description: | MINIMAL SLOPE, INSTALL SILT FENCE/BERMS AS REQUIRED/NEEDED |
| Installation Schedule: | PRIOR TO AND DURING EXCAVATION |
| Maintenance Inspection: | DAILY |
| Responsible Staff: | SAME AS ABOVE |

**2.6 Protect Storm Drain Inlets.** *Give example of possible scenario, give example of BMPs*

|  |  |
| --- | --- |
| BMP Description: | DIRT, DEBRIS OR LEAVES & BRANCHES FROM UPSTREAM |
| Installation Schedule: | PLACE SAND BAG/EQUIVALENT IN CURB OR AROUND STORM DRAINS BEFORE CONSTRUCTION |
| Maintenance Inspection: | DAILY |
| Responsible Staff: | SAME AS ABOVE |

**2.7 Establish Perimeter Controls and Sediment Barriers.**

|  |  |
| --- | --- |
| BMP Description: | RAIN, INSTALL SILT FENCE/BERMS/CURB CUT BACKS AS NEEDED |
| Installation Schedule: | BEFORE CONSTRUCTION |
| Maintenance Inspection: | DAILY |
| Responsible Staff: | SAME AS ABOVE |

**2.8 Establish Stabilized Construction Exits.** *Give example of possible scenario, give example of BMPs*

|  |  |
| --- | --- |
| BMP Description: | PREVENT MUD ON ROAD FROM TRUCKS. USE GRAVEL/MARAFI |
| Installation Schedule: | FIRST DAY OF EXCAVATION |
| Maintenance Inspection: | DAILY |
| Responsible Staff: | SAME AS ABOVE |

**2.9 Additional BMPs.** *Give example of possible scenario, give example of BMPs*

|  |  |
| --- | --- |
| BMP Description: |  |
| Installation Schedule: |  |
| Maintenance Inspection: |  |
| Responsible Staff: |  |

**SECTION 3: GOOD HOUSEKEEPING BMPS**

**3.1 Material Handling and Waste Management** *(Trash disposal, sanitary waste, proper material handling)*

|  |  |
| --- | --- |
| BMP Description: | DUMPSTER FOR CONST. TRASH- PORTA JOHN  |
| Installation Schedule: | SHORTLY AFTER START UP |
| Maintenance Inspection: | DUMPSTER AS NEEDED |
| Responsible Staff: | SAME AS ABOVE |

*Repeat as needed*

**3.2 Establish Proper Building Material Staging Areas.** *Give example of possible scenario, give example of BMPs*

|  |  |
| --- | --- |
| BMP Description: | WILL USE VACANT AREA OF LOT |
| Installation Schedule: | AFTER EXCAVATION |
| Maintenance Inspection: | MUD CONTROL, DUST CONTROL, DAILY |
| Responsible Staff: | SAME AS ABOVE |

**3.3 Designate Washout Areas** *(Concrete washout, stucco, paint, insulation, etc.)*

|  |  |
| --- | --- |
| BMP Description: | WASHOUT ONSITE AS DESIGNATED ON SWPPP, PAINT REMOVED FROM SITE |
| Installation Schedule: | AS NEEDED |
| Maintenance Inspection: | WHEN NEEDED |
| Responsible Staff: | SAME AS ABOVE |

*Repeat as needed*

**3.4 Establish Proper Equipment/Vehicle Fueling and Maintenance Practices.**

*EXCAVATION EQUIP FUELING BY TRUCK, NO ONSITE STORAGE. MAINTENANCE OFFSITE UNLESS TIRE CHANGE NEEDED*

|  |  |
| --- | --- |
| BMP Description: | NO FUEL STORAGE |
| Installation Schedule: | AS NEEDED |
| Maintenance Inspection: | DONE OFFSITE |
| Responsible Staff: | SAME AS ABOVE |

**3.5 Control Equipment/Vehicle Washing.** *MINISCULE JOB, NO VEHICLE WASHING ONSITE*

|  |  |
| --- | --- |
| BMP Description: | CONCRETE CHUTE WASHING ONLY, LOCATION PER SWPPP |
| Installation Schedule: | PRIOR TO CONSTRUCTION |
| Maintenance Inspection: | NONE |
| Responsible Staff: | SAME AS ABOVE |

**3.6 Spill Prevention and Control Plan**

|  |  |  |
| --- | --- | --- |
| **Material** | **Location of Spill** | **Reportable Quantity** |
| Diesel Fuel and Oils | Land/Water | 25 gallons or visible sheen |
| Antifreeze | Land/Water | 13 gallons |
| Gasoline | Land/Water | 25 gallons |

Each work area has a spill response kit. Most of the spills can be cleaned up following the manufacturer recommendation Absorbent/oil dry, sealable containers, plastic bags, and shovels/brooms are suggested minimum spill response items that should be on this location

1st Priority: Protect all people

2nd Priority: Protect equipment and property

3rd Priority: Protect the environment

1. Make sure the spill area is safe to enter and that it does not pose an immediate threat to health or safety of any person.
2. Stop the spill source
3. Check for hazards (flammable material, noxious fumes, cause of spill) – if flammable liquid, turn off engines and nearby electrical equipment. If serious hazards are present leave area and call 911. LARGE SPILLS ARE LIKELY TO PRESENT A HAZARD.
4. Call co-workers and supervisor for assistance and to make them aware of the spill and potential dangers
5. If possible, stop spill from entering drains (use absorbent or other material as necessary)
6. Stop spill from spreading (use absorbent or other material)
7. If spilled material has entered a storm sewer; contact the City Storm Water Department.
8. Clean up spilled material according to manufacturer specifications, for liquid spills use absorbent materials and do not flush area with water.
9. Properly dispose of cleaning materials and used absorbent material according to manufacturer specifications.

**Emergency Numbers**

National Response Center (NRC) 800-424-8802

Utah State Department of Environmental 801-536-4300

Quality 24 hr answering Service

Utah Division of Water Quality 801-538-6146

Utah Hazmat Response Officer 24 hrs 801-538-3745

Municipal Fire Department 801-763 5365

Municipal Police Department 801-785 3506

Municipal Storm Water Collections 801-756 6347

**3.7 Any Additional BMPs. STREET SWEEPING WILL BE DONE MANUALLY. GRAVEL DRIVEWAY WILL BE USED FOR MUD CONTROL**

|  |  |
| --- | --- |
| BMP Description: | CLEAN STREET |
| Installation Schedule: | IMMEDIATELY |
| Maintenance Inspection: | DAILY |
| Responsible Staff: | SAME AS ABOVE |

**3.8 Allowable Non-Stormwater Discharge Management**

Refer to section 1.5 of the UPDES CGP UTRC00000

|  |  |
| --- | --- |
| Authorized Non-Storm Water Discharges | Comments |
| 1. Discharges from fire-fighting activities. |  |
| 2. Fire Hydrant flushing. | No hyper-chlorinated water discharges (from water lines disinfection) will be allowed in the storm drain. Prior arrangements must be made with the Sanitary Sewer Treatment Facility before high-chlorine water is flushed in to the sanitary sewer. |
| 3. Waters used to wash vehicles where detergents are not used. | Concrete trucks are rinsed on the site without the use of detergents. Washout water is retained on the site. |
| 4. Water used to control dust. |  |
| 5. Potable water sources including waterline flushing, routine external building wash down that does not use detergents. |  |
| 6. Pavement wash waters where spills or leaks of toxic or hazardous material have not occurred (unless all spilled material has been removed) and where detergents are not used. |  |
| 7. Uncontaminated air conditions or compressor condensate. |  |
| 8. Uncontaminated ground water or spring water, |  |
| 9. Foundation or footing drains where flows are not contaminated with process materials such as solvents |  |
| 10. Landscape irrigation |  |

**SECTION 4: POST-CONSTRUCTION BMPS AND FINAL STABILIZATION**

Refer to section 1.11 for local post construction BMP requirements.

|  |  |
| --- | --- |
| BMP Description: | LANDSCAPING OR REVEGATION  |
| Installation Schedule: | LANDSCAPING AS SOON AS POSSIBLE BY HOMEOWNER OR REVEGETATION BY CONTRACTOR IMMEDIATELY FOLLOWING CONSTRUCTION |
| Maintenance Inspection: | DAILY |
| Responsible Staff: | LANDSCAPING CONTRACTOR |

*Repeat as needed*

**SECTION 5: INSPECTIONS**

**5.1 Inspections**

 1. Inspection Personnel: *Identify the person(s) who will be responsible for conducting inspections and describe their qualifications*

2 Inspection Schedule:

[ ]  Once every 7 calendar days;

**SECTION 6: CERTIFICATION AND NOTIFICATION**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |   |  Title: |  |
| Signature: |  |  Date: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |   |  Title: |  |
| Signature: |  |  Date: |  |

**SECTION 7: RECORDKEEPING AND TRAINING**

The following is a list of records you must keep with your SWPPP.

1. SWPPP Amendment Log (appendix G)
2. Subcontractor Certifications/Agreements (appendix H)
3. Grading and Stabilization Activities Log (appendix I)
4. Training Log (appendix J)
5. Delegation of Authority (appendix K)
6. Inspection Reports (appendix L)
7. Corrective Action Log (appendix M)

**SECTION 8 APPENDICES**

*Add Appendices A-F as G-L are included*

Appendix A- General Location Map for sites over 1 acre

Appendix B- SWPPP Site Maps

Appendix C- BMP Specification Sheets (Included with Land Disturbance Permit)

Appendix D- Acknowledgment Letter and Construction General Permit (UTRC00000)

Appendix E- NOI

Appendix F- Additional Information (LDP, Other Permits, Historic Places, Endangered Species)

Appendix G- SWPPP Amendment Log

Appendix H- Subcontractor Certifications/Agreements

Appendix I- Grading and Stabilization Activities Log

Appendix J- Training Log

Appendix K- Delegation of Authority

Appendix L- Inspection Reports

*Include Appendices A-F as called out on previous page.*

Appendix G– SWPPP Amendment Log

| **Amendment No.** | **Description of the Amendment** | **Date of Amendment**  | **Amendment Prepared by [Name(s) and Title]** |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Appendix H– Subcontractor Certifications/Agreements

SUBCONTRACTOR CERTIFICATION

STORMWATER POLLUTION PREVENTION PLAN

Project Number: ­­

Project Name:

Operator(s):

As a subcontractor, you are required to comply with the Stormwater Pollution Prevention Plan (SWPPP) for any work that you perform on-site. Any person or group who violates any condition of the SWPPP may be subject to substantial penalties or loss of contract. You are encouraged to advise each of your employees working on this project of the requirements of the SWPPP. A copy of the SWPPP is available for your review at the office trailer.

Each subcontractor engaged in activities at the construction site that could impact stormwater must be identified and sign the following certification statement:

**I certify under the penalty of law that I have read and understand the terms and conditions of the SWPPP for the above designated project and agree to follow the BMPs and practices described in the SWPPP.**

This certification is hereby signed in reference to the above named project:

Company:

Address:

Telephone Number:

Type of construction service to be provided:

Signature:

Title:

Date:

Appendix I– Grading and Stabilization Activities Log

| **Date Grading Activity Initiated** | **Description of Grading Activity** | **Date Grading Activity Ceased (Indicate Temporary or Permanent)** | **Date When Stabilization Measures are Initiated** | **Description of Stabilization Measure and Location** |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Appendix J– SWPPP Training Log

**Stormwater Pollution Prevention Training Log**

|  |
| --- |
| Project Name:  |
| Project Location: |
| Instructor’s Name(s): |
| Instructor’s Title(s): |

Course Location: Salisbury Development Office  Date:

Course Length (hours): One (1)

Stormwater Training Topic: *(check as appropriate)*

|  |  |  |  |
| --- | --- | --- | --- |
| ❑ | **Erosion Control BMPs** | ❑ | **Emergency Procedures** |
|  |  |  |  |
| ❑ | **Sediment Control BMPs** | ❑ | **Good Housekeeping BMPs** |
|  |  |  |  |
| ❑ | **Non-Stormwater BMPs** |  |  |
|  |

Specific Training Objective: Instruct proper and acceptable disposable of building wastes

Attendee Roster: *(attach additional pages as necessary)*

|  |  |  |
| --- | --- | --- |
| **No.** | **Name of Attendee** | **Company** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
| 7 |  |  |
| 8 |  |  |
| 9 |  |  |
| 10 |  |  |

Appendix K– Delegation of Authority Form

Delegation of Authority

I, \_\_\_\_\_\_\_\_\_\_designate the person or specifically described position below to be a duly authorized representative for the purpose of overseeing compliance with environmental requirements, including the Construction General Permit, at the \_\_\_\_\_\_\_\_\_\_\_\_ construction site. The designee is authorized to sign any reports, stormwater pollution prevention plans and all other documents required by the permit.

*Company Name*

*Individual’s Name*

*Address*

*City, State, Zip Code*

*Telephone Number*

By signing this authorization, I confirm that I meet the requirements to make such a designation as set forth in UTRC00000, Section 5.16 and that the designee above meets the definition of a “duly authorized representative” as set forth in UTRC00000, Section 5.16.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

**Name:**

**Company:**

**Title:**

**Signature:**

**Date:**

Appendix L– Inspection Reports

|  |
| --- |
|  **Site Inspections** |
|  |
| Typical SWPPP Items to Inspect Weekly | Inspection Date | Inspector’s Name | Description of BMP deficiency | Corrective Action Needed | Date Action Taken & Name of Responsible Person |
| Is the SWPPP posted onsite with associated paperwork and signs?Are BMP’s installed as shown on the SWPPP and does the SWPPP reflect current conditions?Are weekly inspections being done? Have all issues from city inspections been fixed? Are the streets and sidewalks swept, clean, and un-obsturcted?Is there mud/dirt tracking offsite?Are materials stored on the street? Dumpster on the street?Is there a need to repair or maintain the gravel tracking pad, silt fence, inlet protection, dumpster, construction fencing or any other BMP?Are all onsite flows controlled or diverted around the site?Are there disturbed areas that need reseeded (cannot leave a disturbed area for longer than 21 days)? Anything else needed or no longer used? |  | ***Permittee is required to perform site inspections once every week and sign ONLY ONCE per week at a minimum.*** |
| *9/13/2013***EXAMPLES** | *XYZ Inspector* | *Inlet sandbag broke* | *Replaced sandbags* | *9/14/2013 – XYZ Inspector* |
| *920//2013* | *XYZ Inspector* | *None* | *n/a* | *n/a* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |