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## Arizona Senior Project Manager

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ETC Group is an international energy efficiency consulting firm. Established in 1988, we currently have offices in, Salt Lake City, Utah (Headquarters), Tempe, Arizona, Las Vegas Nevada, Macau, China, and Singapore.

Our mission is to deliver energy efficiency to our clients. We specifically focus on providing energy analysis, commissioning, monitoring based commissioning, turn-key projects, and fault detection software. Our clients include some of the largest healthcare providers, casino operators, and medical manufacturing companies in the world. And we're growing!

We're currently looking for a senior project manager to be our in-house project delivery expert for turn key energy efficiency projects. This is a growth position that will evolve to managing our Turn-Key product offering, managing associated staff and supporting national and international opportunities.

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### Responsibilities

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- Develop and manage our Turn-Key Service offering.
- Oversee our project managers and construction managers.
- Identifying personnel needs and managing hiring to support growth of Turn-Key projects
- Develop high level project implementation plans
- Establish the infrastructure required to support project management (Vision, Sharepoint, Trello, construction management software).
- Manage projects from contract award through commissioning and verification.
- Establish initial project execution plan and maintain the plan
- Establish and manage contracts with owner and sub-contractor.
- Communications with the owner, sub-contractors, and key equipment vendors to keep projects running smoothly.
- Coordinate with the following groups internal to ETC Group:
  - Engineering Group for completion of design, commissioning, M&V, and utility incentive applications
  - Monitoring and Analytics Group for deployment of SkySpark as part of project
  - Operations to obtain necessary permits, bonding, insurance, and tax payments
- Support the construction manager during implementation phase

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### Required Qualifications

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- Bachelors degree in a technical field
- 10+ years' experience in the engineering or construction industry
- Competency with Microsoft O365 platform
- Strong listening, communication and writing skills
- Effective working in a collaborative team environment
- Ability to manage multiple projects

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### Desired Qualifications

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- 5+ years of construction management experience
- Design build experience
- Competency with Deltek Vision, Trello and Construction Management Software.

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### Location

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This position is based out of our Tempe, Arizona office.

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### To Apply

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Please send a cover letter and resume to [hr@etcgrp.com](mailto:hr@etcgrp.com). Please include "Arizona Senior Project Manager" in the subject line.

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