

**MINUTES OF THE  
COUNCIL MEETING OF THE  
MAYOR & COUNCIL  
OF THE CITY OF RUPERT, IDAHO**

Minutes of the regular council meeting of the Mayor and the City Council of Rupert, Idaho on the eleventh day of March, 2025 in the Council Chambers located inside City Hall at 624 F Street, Rupert, Idaho at the hour of 7:00 PM.

**Present:** Mayor Tammy Jones  
Councilmembers Present: Thompson, Faux, Heward, Wardle  
City Administrator Kelly Anthon  
City Clerk Bayley Maughan  
City Attorney Lance Stevenson

**Visitors:** Ginger Smith, David Joyce, Leslie Garner (Employees)  
Rick Nay, Chelsea Stephens, Roli Mack, George Maas, Chase Tomas, Rich Davis, Dave Noel, Kevin Harris, Mike Leathers, Susan Fowler (Visitors)

Mayor Jones welcomed everyone and called the meeting to order at 7:00 PM. Everyone stood for the Pledge.

Councilman Heward gave invocation.

Mayor Jones called for any addenda to the agenda and there were none.

**CONSENT AGENDA**

**Items: A. & B. Approval of the Bills, Payroll & Minutes**

Councilman Heward made a motion to approve the bills, payroll and the minutes of the February 25<sup>th</sup>, 2025 council meeting. Councilman Wardle seconded and the motion carried.

**MAYOR'S COMMENT**

Mayor Jones introduced Mike Leathers, from Pipeline Plastics, who is building a new factory in Rupert.

**RECOGNITION-AWARDS-PROCLAMATIONS**

George Maas presented the Mayor and Council with an appreciation plaque for all that had been done for veteran programing and the Idaho Roll Call monument.

**ORDINANCES- RESOLUTIONS**

**Item: A. Ordinance 25-501 – Zoning Map Amendment – 20<sup>th</sup> Street Property**  
**ORDINANCE No. 25-501**

**AN ORDINANCE OF THE CITY OF RUPERT, IDAHO, AMENDING ZONING CLASSIFICATIONS OF REAL PROPERTY IN THE CITY OF RUPERT FROM RL (RESIDENTIAL LOW) to RH (RESIDENTIAL HIGH); SETTING FORTH FINDINGS AND A REASONED STATEMENT IN SUPPORT OF SUCH ZONE**

**CHANGE; AMENDING THE ZONING MAPS OF THE CITY OF RUPERT TO INCLUDE THE REZONED PROPERTIES; AND PROVIDING AN EFFECTIVE DATE.**

There was general discussion regarding the points of consideration for a rezone application. There was unanimous consent that there was no legal reason to deny the application and that the rezone met the criteria.

Councilman Thompson made a motion to suspend the rules and have one reading, by title only, of Ordinance 25-501. Councilwoman Faux seconded and the roll call was as follows:

**Ayes:** Councilman Wardle, Councilman Heward, Councilwoman Faux, Councilman Thompson

**Nays:** None

The motion carried.

City Attorney, Lance Stevenson, read Ordinance 25-501 aloud, and by title only.

Councilwoman Faux made a motion to approve the rezone application for the 20<sup>th</sup> Street Property and adopt Ordinance 25-501. Councilman Thompson seconded and the roll call was as follows:

**Ayes:** Councilman Wardle, Councilman Heward, Councilwoman Faux, Councilman Thompson

**Nays:** None

The motion carried.

**Item: B. Ordinance 25-502 – Annexation Ordinance – Shelton Property**

**ORDINANCE NO. 25-502**

AN ORDINANCE OF THE CITY OF RUPERT, IDAHO, ANNEXING REAL PROPERTY TO THE CITY OF RUPERT, IDAHO: DECLARING THE SAME TO BE A PART OF THE CITY OF RUPERT, IDAHO; DIRECTING THE CITY CLERK TO FILE WITH THE COUNTY RECORDER, ASSESSOR, AND TAX COLLECTOR OF MINIDOKA COUNTY, IDAHO, AND WITH THE STATE TAX COMMISSION, BOISE, IDAHO, A CERTIFIED COPY OF THIS ORDINANCE; PROVIDING THAT A MAP AND LEGAL DESCRIPTION OF SAID LANDS BE FILED AS PROVIDED BY LAW; DECLARING SAID LANDS TO BE ZONED UNDER THE RUPERT CITY ZONING ACT AS DESIGNATED HEREIN; AND PROVIDING AN EFFECTIVE DATE FOR THIS ORDINANCE.

This annexation had run through planning and zoning, and the Council had previously held a public hearing regarding the application. The applicant was out of the country and asked the City to delay final approval until he was available.

Councilman Thompson made a motion to suspend the rules and have one reading, by title only, of Ordinance 25-502. Councilman Wardle seconded and the roll call was as follows:

**Ayes:** Councilman Wardle, Councilman Heward, Councilwoman Faux, Councilman Thompson

**Nays:** None

The motion carried.

City Attorney, Lance Stevenson, read Ordinance 25-502 aloud, and by title only.

Councilman Thompson made a motion to adopt Ordinance 25-502. Councilman Wardle seconded and the roll call was as follows:

**Ayes:** Councilman Wardle, Councilman Heward, Councilwoman Faux, Councilman Thompson

**Nays:** None

The motion carried.

## **NEW BUSINESS**

### **Item: A. Discussion & Possible Approval to Waive Fees for Operation Christmas Child Event**

Roli Mack, with Grace Church, came before the Mayor and Council to ask that the fees be waived for the Operation Christmas Child event on the Square. Volunteers at the event prepare Christmas packages for children all over the world.

Councilwoman Faux made a motion to waive the fees for the use of the Square and provide services for the Operation Christmas Child event in the Rupert Square on September 20<sup>th</sup>, 2025. Councilman Heward seconded and the roll call was as follows:

**Ayes:** Councilman Wardle, Councilman Heward, Councilwoman Faux, Councilman Thompson

**Nays:** None

The motion carried.

### **Item: B. Presentation & Possible Approval to Issue Utility Credit to the Minidoka County Senior Center**

Susan Fowler, from the Minidoka County Senior Center Board, asked that the City apply another utility credit to the center's utility bill. Fowler gave an overview of all of the services that are provided to the public by the center and the costs that they have to keep up with.

Councilman Heward made a motion to issue a total credit of \$4,600 to the two utility bills for the Minidoka County Senior Center. Councilman Wardle seconded and the roll call was as follows:

**Ayes:** Councilman Wardle, Councilman Heward, Councilwoman Faux, Councilman Thompson

**Nays:** None

The motion carried.

### **Item: C. iii-A Annual Presentation**

Susan Lausuen gave an overview of the iii-A Annual Report. There was no action taken.

### **Item: D. Update on the Wastewater Treatment Plant Project & Possible Approval of Project Pay Request**

Dave Noel, from Forsgren Engineering, gave a brief recap of where the construction process was at for the upgrades to the treatment plant. The City was also presented with the first pay request for \$1,766,240.

Councilman Thompson made a motion to approve the pay request for the wastewater treatment plant project in the amount of \$1,766,240 and allow the Mayor to sign the same. Councilwoman Faux seconded and the roll call was as follows:

**Ayes:** Councilman Wardle, Councilman Heward, Councilwoman Faux, Councilman Thompson

**Nays:** None

The motion carried.

### **Item: E. Discussion & Setting of the Annual Budget Public Hearing Date**

Councilwoman Faux made a motion to set August 26<sup>th</sup> as the date for the Annual Appropriation Ordinance Public Hearing. Councilman Heward seconded and the roll call was as follows:

**Ayes:** Councilman Wardle, Councilman Heward, Councilwoman Faux, Councilman Thompson

**Nays:** None

The motion carried.

**Item: F. Discussion & Possible Approval of the Community Project Funding Grant Application for Wastewater Improvements**

Finance Officer, Leslie Garner, stated that she had been in contact with Senator Mike Simpson's office regarding a grant to help with more funding for the Wastewater Treatment Facility upgrades. The grant would put obligations on the City if it were received.

Councilman Thompson made a motion to authorize Leslie Garner to administer an application for the Community Project Funding Grant. Councilwoman Faux seconded and the roll call was as follows:

**Ayes:** Councilman Wardle, Councilman Heward, Councilwoman Faux, Councilman Thompson

**Nays:** None

The motion carried.

**Item: G. Discussion & Possible Approval of the Beer & Wine Sales Permit for Dollar General**

City Clerk, Bayley Maughan, presented an application for a beer and wine sales permit for the new General Dollar store. The store had met all of the State and County requirements as well. There were no concerns.

Councilman Heward made a motion to approve the beer and wine sales permit application for the Dollar General Store. Councilman Thompson seconded and the roll call was as follows:

**Ayes:** Councilman Wardle, Councilman Heward, Councilwoman Faux, Councilman Thompson

**Nays:** None

The motion carried.

**Item: H. Discussion & Possible Approval to Waive Park Fees for the 10<sup>th</sup> Annual Patriotic Car Show**

Representatives from the veteran's group had previously presented information regarding the 10<sup>th</sup> Annual Patriotic Car Show. They were asking for fees to be waived and services to be provided for the event.

Councilwoman Faux made a motion to waive the fees and provide services for the 10<sup>th</sup> Annual Patriotic Car Show on September 13<sup>th</sup> as requested. Councilman Thompson seconded and the roll call was as follows:

**Ayes:** Councilman Wardle, Councilman Heward, Councilwoman Faux, Councilman Thompson

**Nays:** None

The motion carried.

**Item: I. Discussion & Possible Bid Award for the Pool Deck Project**

There were no bids for review. There was no action taken.

With no further business before the Mayor and Council, Mayor Jones adjourned the meeting at 8:15 PM.