

**MINUTES OF THE  
COUNCIL MEETING OF THE  
MAYOR & COUNCIL  
SEPTEMBER 13<sup>TH</sup>, 2022**

Minutes of the regular council meeting of the Mayor and the City Council of Rupert, Idaho on the thirteenth day of September, 2022 in the council chambers located inside City Hall at 624 F Street, Rupert, Idaho at the hour of 7:00 PM.

**Present:** Mayor Michael D. Brown  
Councilmembers Present: Thompson, Faux, Heward, Jones  
City Administrator Kelly Anthon  
City Clerk Bayley Maughan  
City Attorney Lance Stevenson

**Visitors:** Jeff & Anna McEwen, Roger Davis, Suzy Sorenson, Leslie Garner (Employees)  
Kathy Thompson, Mike & Gina Larsen, Sara Adams,  
Shannon McEwen, Heather McEwen (Visitors)

Mayor Brown welcomed everyone and called the meeting to order at 7:00 PM.  
Mayor Brown asked Councilman Heward to lead everyone in the Pledge.

Mike Larsen gave invocation.

Mayor Brown called for any addenda to the agenda and there were none.

**CONSENT AGENDA:**

**Items: A. & B. Approval of the Bills, Payroll, and Minutes**

Councilwoman Faux made a motion to approve the bills, payroll, and minutes of the August 23<sup>rd</sup>, 2022 regular council meeting. Councilman Heward seconded and the motion carried.

**NEW BUSINESS**

**Item: A. Discussion & Possible Ratification of the Alcohol Permit for the Minico Volleyball Team Fundraising Event on the Square**

City Administrator, Kelly Anthon, explained that the City had just recently made changes to the alcohol in City parks policy. During these changes there was a corn hole tournament that was a fundraising event for Minico Volleyball. The Council had unanimously, however unofficially, agreed to allow an alcohol permit for the event. The item was being put on the agenda for formal action.

Councilman Thompson made a motion to ratify the alcohol permit for the Minico volleyball team fundraising event on the Square. Councilwoman Faux seconded and the roll call was as follows:

**Ayes:** Councilman Thompson, Councilwoman Faux, Councilman Heward,  
Councilwoman Jones

**Nays:** None

The motion carried.

**Item: B. Discussion & Possible Approval to Waive Fees for the Saint Nicholas Gala Event on Fremont Plaza**

Sara Adams came before the Mayor and Council to ask that Saint Nicholas School be allowed to use Fremont Plaza for their annual gala event and to have all fees waived. There would be trash, street blocking and power needs. The power would be for a couple of food vendors who would be giving the majority of their proceeds, after covering costs, to the school.

Councilwoman Jones made a motion to waive the fees for the Saint Nicholas Gala Event in Fremont Plaza on September 24<sup>th</sup>, 2022. Councilwoman Faux seconded and the roll call was as follows:

**Ayes:** Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilwoman Jones

**Nays:** None

The motion carried.

**Item: C. Discussion & Possible Action Regarding the Tort Claim for Christina Jones**

This item was moved to follow Executive Session to allow for discussion with legal counsel.

**Item: D. Discussion & Possible Ratification of the Appointment of a Police Chief**

Mayor Brown stated that as a result of a round of interviews and applicant scoring being conducted by City Staff, he would like to appoint Jeff McEwen to the position of Police Chief.

Councilwoman Faux made a motion to ratify the appointment of Jeff McEwen to the position of Police Chief. Councilwoman Jones seconded and the roll call was as follows:

**Ayes:** Councilwoman Faux, Councilman Heward, Councilwoman Jones

**Nays:** None

Councilman Thompson abstained from voting due to a conflict of interest. The motion carried.

**Item: E. Discussion & Possible Approval of the Presented Customer Service Policy**

Anthon presented a customer service policy that was put together for the City to be used in the ARPA funded projects. The City would be required to adopt a policy before any funds could be received. There were no concerns with the policy being presented.

Councilman Thompson made a motion to approve the presented customer service policy for water services. Councilwoman Jones seconded and the roll call was as follows:

**Ayes:** Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilwoman Jones

**Nays:** None

The motion carried.

**Item: F. Discussion & Possible Approval of the Grant Application and the Contract for Engineering Services with Bowen & Collins for the ARPA Water Grant Project**

The City had been presented with a grant application that was prepared by Bowen and Collins for the ARPA Water Project. This project had been being worked on for several months. Also, being presented, was an attached contract for engineering services with Bowen & Collins that was a requirement to the application as well. Legal Counsel had no concerns with either document.

Councilwoman Jones made a motion to approve the Grant Application and Contract for Engineering Services with Bowen & Collins for the ARPA Water Grant Project. Councilman Heward seconded and the roll call was as follows:

**Ayes:** Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilwoman Jones

**Nays:** None

The motion carried.

**EXECUTIVE SESSION**

Councilwoman Jones made a motion to move to Executive Session pursuant to Idaho Code 74-206 to have discussions under subsections (1)(a), (1)(c), and (1)(f). Councilman Heward seconded and the roll call was as follows:

**Ayes:** Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilwoman Jones

**Nays:** None

The motion carried.

**Executive Session Began: 7:49 PM.**

Discussions under subsections (1)(a), (1)(c), and (1)(f).

**Open Session Resumed 8:43 PM.**

**NEW BUSINESS**

**Item: C. Discussion & Possible Action Regarding the Tort Claim for Christina Jones**

Councilman Thompson made a motion to table Item 9. C. – Discussion & Possible Action Regarding the Tort Claim for Christina Jones indefinitely. Councilwoman Faux seconded and the roll call was as follows:

**Ayes:** Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilwoman Jones

**Nays:** None

The motion carried.

With no further business before the Mayor and Council, Mayor Brown adjourned the meeting at 8:45 PM.