

**MINUTES OF THE  
COUNCIL MEETING OF THE  
MAYOR & COUNCIL  
OF THE CITY OF RUPERT, IDAHO**

Minutes of the regular council meeting of the Mayor and the City Council of Rupert, Idaho on the twenty-second day of October, 2024 in the Council Chambers located inside City Hall at 624 F Street, Rupert, Idaho at the hour of 7:00 PM.

**Present:** Mayor Tammy Jones  
Councilmembers Present: Thompson, Faux, Wardle  
Councilmembers Absent: Heward  
City Administrator Kelly Anthon  
City Clerk Bayley Maughan  
City Attorney Lance Stevenson

**Visitors:** Matthew Etherington, Ginger Smith, David Joyce (Employees)  
Marc Christiansen, Rick Nay, Brandon Landrum, Joel Parker (Visitors)

Mayor Jones welcomed everyone and called the meeting to order at 7:00 PM. Everyone stood for the Pledge.

Marc Christiansen gave invocation.

Mayor Jones called for any addenda to the agenda and there were none.

**CONSENT AGENDA**

**Items: A. & B. Approval of the Bills, Payroll & Minutes**

Councilman Thompson made a motion to approve the bills, payroll and the minutes of the October 8<sup>th</sup>, 2024 regular council meeting. Councilman Wardle seconded and the motion carried.

**NEW BUSINESS**

**Item: A. PUBLIC HEARING – Annexation, Zoning Designation and Preliminary Plat Approval for the Shelton States Subdivision**

**ORDINANCES & RESOLUTIONS**

**Item: A. Ordinance 24-505 Annexation & Zoning Designation**

Mayor Jones opened the Public Hearing at 7:04 PM.

The applicant was not presented and the consent to annex had not yet been executed by the property owners.

With no public comment Mayor Jones closed the public hearing at 7:06 PM.

Councilman Thompson made a motion to table Items 9.A. Annexation, Zoning Designation and Preliminary Plat Approval for the Shelton States Subdivision and 7. A. Ordinance 24 – 505 Annexation & Zoning Designation, until the appropriate paperwork is turned back in. Councilman Wardle seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Thompson, Councilman Wardle

Nays: None

Councilman Heward was absent and not voting. The motion carried.

### **NEW BUSINESS (Continued)**

#### **Item: B. PUBLIC HEARING – Amendment of the Country Fields Subdivision Preliminary Plat**

Representative for Country Fields Subdivision, Joel Parker, explained that the main change in his plat would be turning a storage unit area into a senior living townhouse area. There was discussion and review of the new preliminary plat being proposed.

Mayor Jones opened the public hearing at 7:15 PM

With no public comment, Mayor Jones closed the hearing at 7:16 PM.

Councilwoman Faux made a motion to approve the amendment of the Country Fields Subdivision Preliminary Plat. Councilman Thompson seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Thompson, Councilman Wardle

Nays: None

Councilman Heward was absent and not voting. The motion carried.

#### **Item: C. PUBLIC HEARING – Regarding Increases in Certain Utility Rates**

There was general discussion regarding the rates that would be going up and the amount of increase for each as well as the last date of increase.

Mayor Jones opened the public hearing at 7:27 PM.

With no public comment, Mayor Jones closed the public hearing at 7:28 PM.

### **ORDINANCES & RESOLUTIONS**

#### **Item: A. Resolution 24-103 – Wastewater Rates**

RESOLUTION NO. 24-103

A RESOLUTION FOR THE CITY OF RUPERT, IDAHO, ADOPTING REVISED WASTEWATER CHARGE RATES WITH ADJUSTED USER RATES FOR RESIDENTIAL AND COMMERCIAL WASTEWATER CUSTOMERS, INCLUDING CUSTOMERS OUTSIDE THE CITY PURSUANT TO THE USER CLASSIFICATIONS ESTABLISHED IN RUPERT CITY ORDINANCE 842; PROVIDING THAT NEW RATES FOR ALL CLASSES OF CUSTOMERS SHALL BECOME EFFECTIVE October 1, 2024; DIRECTING PUBLICATION OF THIS RESOLUTION AND PROVIDING AN EFFECTIVE DATE.

City Attorney, Lance Stevenson, read Resolution 24-103 aloud by title.

Councilman Thompson made a motion to adopt Resolution 24-103. Councilwoman Faux seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Thompson, Councilman Wardle

Nays: None

Councilman Heward was absent and not voting. The motion carried.

#### **Item: B. Resolution 24-104 – Sanitation Rates**

## **RESOLUTION NO. 24-104**

### **A RESOLUTION OF THE MAYOR AND CITY COUNCIL FOR THE CITY OF RUPERT, IDAHO, FIXING A SCHEDULE OF FEES FOR GARBAGE COLLECTION AND PROVIDING AN EFFECTIVE DATE.**

City Attorney, Lance Stevenson, read Resolution 24-104 aloud by title.

Councilwoman Faux made a motion to adopt Resolution 24-104. Councilman Wardle seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Thompson, Councilman Wardle

Nays: None

Councilman Heward was absent and not voting. The motion carried.

#### **Item: C. Resolution 24-105 – Water Rates**

### **RESOLUTION 24-105**

A RESOLUTION OF THE CITY OF RUPERT, IDAHO, PROVIDING FOR WATER UTILITY RATES, CONNECTION FEES, AND RECONNECT FEES FOR THE CITY OF RUPERT, IDAHO, PROVIDING THAT NEW RATES SHALL BECOME EFFECTIVE JANUARY 1<sup>ST</sup>, 2025.

City Attorney, Lance Stevenson, read Resolution 24-105 aloud by title.

Councilman Thompson made a motion to adopt Resolution 24-105. Councilwoman Faux seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Thompson, Councilman Wardle

Nays: None

Councilman Heward was absent and not voting. The motion carried.

#### **NEW BUSINESS (Continued)**

**Item: D. Discussion & Possible Acceptance of the Eligibility Study for the Shelton Property**

**Item: E. Discussion & Possible Acceptance of the Eligibility Study for the Frulact Property**

#### **ORDINANCES & RESOLUTIONS (Continued)**

**Item: E. Resolution 24-106 Findings for URA – Shelton Property**

**Item: F. Resolution 24-107 Findings for URA – Frulact Property**

These items were not quite ready for action.

Councilwoman Faux made a motion to table Items Item: D. Discussion & Possible Acceptance of the Eligibility Study for the Shelton Property, Item: E. Discussion & Possible Acceptance of the Eligibility Study for the Frulact Property, Item: E. Resolution 24-106 Findings for URA – Shelton Property and Item: F. Resolution 24-107 Findings for URA – Frulact Property until the November 12 regular council meeting. Councilman Wardle seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Thompson, Councilman Wardle

Nays: None

Councilman Heward was absent and not voting. The motion carried.

**Item: F. Discussion & Possible Approval of the Brewster Industrial Wastewater Agreement**

**Item: G. Discussion & Possible Approval of the Idahoan Industrial Wastewater Agreement**

As a housekeeping measure, it was time to renew the industrial wastewater agreement with the industries. There was general discussion regarding the changes in rates and managing violations.

Councilman Thompson made a motion to approve the industrial wastewater agreements with Brewster and Idahoan as presented. Councilwoman Faux seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Thompson, Councilman Wardle

Nays: None

Councilman Heward was absent and not voting. The motion carried.

**Item: H. Discussion & Possible Approval to Surplus Animal Control Property**

City Administrator, Kelly Anthon, explained that Animal Control was in possession of an old van that used to be used to transport animals. It is no longer in use and no longer of any value to the department.

Councilwoman Faux made a motion to declare the old Animal Control transport van surplus, to be sold or scrapped for a minimum value of \$500.00. Councilman Wardle seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Thompson, Councilman Wardle

Nays: None

Councilman Heward was absent and not voting. The motion carried.

With no further business before the Mayor and Council, Mayor Jones adjourned the meeting at 8:18 PM.