

**MINUTES OF THE
COUNCIL MEETING OF THE
MAYOR & COUNCIL
OF THE CITY OF RUPERT, IDAHO
OCTOBER 24th, 2023**

Minutes of the regular meeting of the Mayor and the City Council of Rupert, Idaho on the twenty-fourth day of October, 2023 in the Council Chambers located inside City Hall at 624 F Street Rupert, Idaho at the hour of 7:00 PM.

Present: Mayor Michael D. Brown
Councilmembers Present: Thompson, Faux, Heward, Jones
City Administrator Kelly Anthon
City Clerk Bayley Maughan
City Attorney Lance Stevenson

Visitors: Leslie Garner, Ginger Smith (Employees)
Amanda Larsen, James Wardle, Mary Hollenbeck, Robert Howell, Jeff Faux (Visitors)

Mayor Brown welcomed everyone and called the meeting to order at 7:00 PM. Everyone stood for the Pledge.

Robert Howell gave invocation.

Mayor Brown called for any addenda to the agenda and there were none.

CONSENT AGENDA

Items: A. & B. Approval of the Bills, Payroll, Minutes

Councilman Heward made a motion to approve the bills, payroll, and minutes of the October 10th, 2023 regular council meeting. Councilman Thompson seconded and the motion carried.

NEW BUSINESS

Item: A. Presentation of Operation Facelift Award

Mary Hollenbeck presented the City with an award for Outstanding Community Facelift, for the summer Operation Facelift Projects that took place.

Item: B. Discussion & Possible Approval of the Beer & Wine License Application from Magic Valley Food Services LLC

City Clerk, Bayley Maughan, presented the Mayor and Council with an application for a beer and wine license for Magic Valley Food Services LLC, DBA E Street Deli. The application was complete and there were no concerns.

Councilman Thompson made a motion to approve the Beer and Wine License for Magic Valley Food Services LLC. Councilwoman Faux seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilwoman Jones

Nays: None

The motion carried.

Item: C. Discussion & Possible Approval of the Audit Services Contract for Fiscal Year 2023

Leslie Garner, Treasurer, presented the audit services contract for fiscal year 2023. The cost of the audit would be \$16,748, with an additional \$1,500 if a single audit is required for any reason.

Councilwoman Jones made a motion to approve of the Audit Service Contract with Workman & Company as presented. Councilman Heward seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilwoman Jones

Nays: None

The motion carried.

Item: D. Discussion & Possible approval of the Easement for the Carney Building Sewer Line

City Administrator, Kelly Anthon, explained that there was need for a sewer line for the Carney building that is next door to the City's public bathroom building. In order to connect to city services, the most logical location of the line would have to be partially on the City's property at the back of the buildings.

There was not a legal description available yet for an easement to be drafted and approved. Anthon was asking for the authorization to draft an easement and allow the Mayor to sign the same and allow for the line to be placed.

Councilman Heward made a motion to authorize the City Administrator and Attorney to draft an easement for the placement of a sewer line behind the City bathroom building and allow the Mayor to sign the same. Councilman Heward seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilwoman Jones

Nays: None

The motion carried.

PUBLIC COMMENT

Amanda Larsen – Updated everyone on the Halloween/Harvest events taking place in Rupert and handed out a preliminary flyer for the Beet Drop.

With no further business before the Mayor and Council, Mayor Brown adjourned the meeting at 7:30 PM.