

**MINUTES OF THE
COUNCIL MEETING OF THE
MAYOR & COUNCIL
OF THE CITY OF RUPERT, IDAHO
DECEMBER 27TH, 2023**

Minutes of the regular meeting of the Mayor and the City Council of Rupert, Idaho on the twenty-seventh day of December, 2023 in the Council Chambers located inside City Hall at 624 F Street Rupert, Idaho at the hour of 7:00 PM.

Present: Mayor Michael D. Brown
Councilmembers Present: Thompson, Heward, Jones
Councilmembers Absent: Faux
City Administrator Kelly Anthon
City Clerk Bayley Maughan

Visitors: Roger Davis (Employees)
James Wardle, Tony Poovey, Elliot Owen, Jeff Heins, Tina Morris,
Amanda Larson (Visitors)

Mayor Brown welcomed everyone and called the meeting to order at 7:00 PM. Everyone stood for the Pledge.

Councilman Heward gave invocation.

CONSENT AGENDA

Items: A. & B. Approval of the Bills, Payroll, Minutes

Councilman Heward made a motion to approve the bills, payroll, and minutes of the December 27th, 2023 regular council meeting. Councilman Thompson seconded and the motion carried.

ORDINANCES – RESOLUTIONS

Item: A. Resolution 23-105 – Water Rates

RESOLUTION 23-105

**A RESOLUTION FOR THE CITY OF RUPERT, IDAHO, PROVIDING FOR WATER UTILITY RATES,
CONNECTION FEES, AND RECONNECT FEES FOR THE CITY OF RUPERT, PROVIDING THAT NEW RATES
SHALL BECOME EFFECTIVE JANUARY 1ST, 2023.**

City Administrator, Kelly Anthon, stated that the only adjustment to water rates was a 5-cent increase to the consumptive charge, adjusting it from \$1.25 to \$1.30 per 1,000 gallons of usage. There was no change to the flat rate.

Anthon read Resolution 23-105 aloud by title.

Councilman Heward made a motion to adopt Resolution 23-105. Councilwoman Jones seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilman Heward, Councilwoman Jones

Nays: None

Councilwoman Faux was absent and not voting. The motion carried.

NEW BUSINESS

Item: A. Discussion & Possible Approval to Waive Fees for Annual POW/MIA Veteran Events

George Maas was unable to attend the meeting.

Councilwoman Jones made a motion to table item 9.A. Discussion & Possible Approval to Waive Fees for the Annual POW/MIA Veteran Events until the January 9th, 2024 regular council meeting. Councilman Thompson seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilman Heward, Councilwoman Jones

Nays: None

Councilwoman Faux was absent and not voting. The motion carried.

Item: B. Presentation of Annual Rupert Range Report & Possible Ratification of the Board Election Results

Members of the Rupert Range Board presented their annual report. The Range had a successful year.

Jeff Heins was voted in as Chairman, Larry Matulis was voted in as Vice Chairman, Chace Thomas was voted in as Treasurer, Tina Morris was voted in as Secretary and Elliot Owen was voted in as a board member.

Councilman Thompson made a motion to ratify the election results and board appointments of the Rupert Range Board as presented. Councilman Heward seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilman Heward, Councilwoman Jones

Nays: None

Councilwoman Faux was absent and not voting. The motion carried.

Item: C. Discussion & Possible Ranking from the Fire Station RFQ's

The City had recently conducted a Request for Qualifications for potential firms to build the proposed Fire Station. The submissions were as follows:

	Qualifications of the Firm, Project Manger, and other Team Members (30 Points)	Relevant Project Experience and Project Schedule (30 Points)	References (30 Points)	Geographic Considerations (10 Points)	Optional - Selection Committee (50 Points)	Total (100 Possible)
Gary Jones Construction	88	84	85	30		287
Morton Buildings	87	85	86	22		280
Engineered Structures, Inc. (ESI)	86	86	82	19		273
Koyle's Classic Construction, LLC.	75	55	75	30		235
CORE Construction	85	83	84	19		271
Petersen Brothers Construction, Inc.	85	76	83	28		272
HC Company	87	83	86	19		275

Councilwoman Jones made a motion to qualify all of the firms who summited on the RFQ and to rank them as presented. Councilman Thompson seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilman Heward, Councilwoman Jones

Nays: None

Councilwoman Faux was absent and not voting. The motion carried.

With no further business before the Mayor and Council, Mayor Brown adjourned the meeting at 7:30 PM.