

**MINUTES OF THE
COUNCIL MEETING OF THE
MAYOR & COUNCIL
OF THE CITY OF RUPERT, IDAHO**

Minutes of the regular council meeting of the Mayor and the City Council of Rupert, Idaho on the twelfth day of November, 2024 in the Council Chambers located inside City Hall at 624 F Street, Rupert, Idaho at the hour of 7:00 PM.

Present: Mayor Tammy Jones
Councilmembers Present: Thompson, Faux, Heward, Wardle
City Administrator Kelly Anthon
City Clerk Bayley Maughan

Visitors: Leslie Garner, Roger Davis, David Joyce (Employees)
Richard Nevarez, Chelsea Stevens, Dave Noel, Seth & Cali Koyle
(Visitors)

Mayor Jones welcomed everyone and called the meeting to order at 7:00 PM. Everyone stood for the Pledge.

Richard Nevarez gave invocation.

Mayor Jones called for any addenda to the agenda and there were none.

CONSENT AGENDA

Items: A. & B. Approval of the Bills, Payroll & Minutes

Councilman Heward made a motion to approve the bills, payroll and the minutes of the October 22nd, 2024 regular council meeting. Councilman Wardle seconded and the motion carried.

ORDINANCES – RESOLUTIONS

Item: A. Resolution 24-106 Findings for URA – Shelton Property

OLD BUSINESS

Item: A. Discussion & Possible Acceptance of the Eligibility Study for Shelton Property

These two items were not quite ready for action. It was unclear when they would be ready to be brought back to council.

Councilwoman Faux made a motion to table items 7A & 8 A indefinitely. Councilman Thompson seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

OLD BUSINESS

Item: B. Discussion & Possible Acceptance of the Eligibility Study for the Frulact Property

City Administrator, Kelly Anthon, presented the eligibility study for the Frulact property, reaffirming the finding of blight and deterioration and making it a good option for an urban renewal project.

Councilman Thompson made a motion to approve of the presented eligibility study for the Frulact property, making findings of blight and deterioration. Councilman Heward seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

ORDINANCES – RESOLUTIONS

Item: B. Resolution 24-107 Findings for URA – Frulact Property

RESOLUTION No. 24-107

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF RUPERT IDAHO, FINDING AND DECLARING PROPERTY IN RUPERT, IDAHO TO BE A DETERIORATED AND DETERIORATING AREA AND REQUESTING ACTION OF THE RUPERT URBAN RENEWAL AGENCY.

City Clerk, Bayley Maughan read Resolution 24-107 aloud by title only.

Councilman Thompson made a motion to adopt Resolution 24-107. Councilwoman Faux seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

NEW BUSINESS

Item: A. Discussion & Possible Action Regarding Fire Apparatus Bids

Fire Chief, Roger Davis, explained that the bid received for the fire apparatus solicitation did not fulfill the desired apparatus features as stated in the bid specification. Davis requested that the bid be rejected on this basis.

Councilwoman Faux made a motion to reject the bid received for the fire apparatus solicitation, due to it not fulfilling the desired apparatus features as stated in the bid specifications. Councilman Wardle seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

ORDINANCES – RESOLUTIONS

Item: C. Resolution 24-108 – Purchase of Goods on Open Market

RESOLUTION No. 24-108

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF RUPERT, IDAHO, REJECTING ALL BIDS FOR THE PURCHASE OF CERTAIN GOODS AND AUTHORIZING THE PURCHASE OF SAID GOODS ON THE OPEN MARKET AND PROVIDING AN EFFECTIVE DATE.

Maughan explained that the presented resolution would acknowledge the formal bid rejections and authorize the Fire Chief to purchase a fire apparatus on the open market instead. Maughan read Resolution 24-108 aloud by title only.

Councilman Heward made a motion to adopt Resolution 24-108. Councilwoman Faux seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

NEW BUSINESS

Item: B. Discussion & Possible Action Regarding the Wastewater Project Construction Bids

There was general discussion regarding the two bids that had been received, which were both significantly higher than anticipated. There was however a deadline for securing a contract in the proper amount of time to meet funding obligations.

Councilman Heward made a motion to award the bid to RSC Inc. in the amount of \$44,416,887 contingent upon the funding agency's concurrence. Councilwoman Faux seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

Item: C. Discussion & Possible Approval of the Professional Services Agreement #97065 for the Sidewalk Grant Project

Roger Davis explained that for the City to move forward with both the Sidewalk Grant Project and the 100 West Road Grant Project, a professional services agreement with the engineers was being required by the Idaho Transportation Department. There were no concerns.

Councilman Thompson made a motion to approve the Professional Services Agreement #97065 with Forsgren as presented and authorize the Mayor to sign the same. Councilman Heward seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

Item: D. Discussion & Possible Approval of the Professional Services Agreement #97076 for the 100 West Road Project

Councilwoman Faux made a motion to approve the Professional Services Agreement #97076 with Forsgren as presented and authorize the Mayor to sign the same. Councilman Wardle seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

Item: E. Discussion & Possible Action Regarding the Bid Requirements for Animal Control Surplus Property

Anthon explained that the City had previously declared an animal control van to be surplus and authorized it to be sold or disposed of for a minimum bid of \$500. It had later been realized that the van was in need of repairs in excess of \$2500. Anthon suggested lowering the minimum bid to \$1.

Councilwoman Faux made a motion to adjust the minimum bid for the animal control van to \$1.
Councilman Heward seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

PUBLIC COMMENT

Cali Koyle – Expressed concerns regarding the heavy traffic on the canal behind her home that runs between A Street and 100 West Road.

With no further business before the Mayor and Council, Mayor Jones adjourned the meeting at 8:16 PM.