

**MINUTES OF THE  
COUNCIL MEETING OF THE  
MAYOR & COUNCIL  
OF THE CITY OF RUPERT, IDAHO  
DECEMBER 12<sup>TH</sup>, 2023**

Minutes of the regular meeting of the Mayor and the City Council of Rupert, Idaho on the twelfth day of December, 2023 in the Council Chambers located inside City Hall at 624 F Street Rupert, Idaho at the hour of 7:00 PM.

**Present:** Mayor Michael D. Brown  
Councilmembers Present: Thompson, Heward, Jones  
Councilmembers Absent: Faux  
City Administrator Kelly Anthon (Absent)  
City Clerk Bayley Maughan  
City Attorney Lance Stevenson

**Visitors:** Leslie Garner, Ginger Smith (Employees)  
Amanda Larsen, Jenny Shurtliff, Kristen Lindauer, Garret Condie, Kylie Larson, James Wardle (Visitors)

Mayor Brown welcomed everyone and called the meeting to order at 7:00 PM. Everyone stood for the Pledge.

Pastor Jim Vonbusch gave invocation.

Mayor Brown called for any addenda to the agenda and there were none.

**CONSENT AGENDA**

**Items: A. & B. Approval of the Bills, Payroll, Minutes**

Councilman Thompson made a motion to approve the bills, payroll, and minutes of the November 26<sup>th</sup>, 2023 regular council meeting. Councilwoman Faux seconded and the motion carried.

**NEW BUSINESS**

**Item: A. Discussion & Possible Approval of the Alcohol Consumption Permit for the Beet Drop Event**

There was general discussion regarding where alcohol would be sold and consumed and what security measures would be taken. It was discussed that the local businesses could sell alcohol in a plastic cup, but the consumer must stay within a designated geographical area with their alcohol.

Councilwoman Faux made a motion to move to approve the alcohol permit for the Beet Drop Event with the designated authorized drinking area. Councilman Heward seconded and the roll call was as follows:

**Ayes:** Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilwoman Jones

**Nays:** None

The motion carried.

**Item: B. Discussion & Possible Approval of the Lease Agreement Between the DeMary Memorial Library and the Friends of the DeMary Memorial Library**

City Administrator, Kelly Anthon, represented a lease with option to purchase for the masonic hall that is located next to the library. In order to comply with State law regarding public agencies taking on indebtedness, the hall is being purchased through the Friends of the Library group, rather than by the Library directly. The lease payment will be used to pay off the indebtedness that would be taken on for the purchase of the building. D.L. Evans Bank would be financing the purchase.

Councilman Thompson made a motion to approve the lease between the DeMary Memorial Library and the Friends of the DeMary Memorial Library, contingent upon approval of the final draft by the City Administrator and City Attorney, and to authorize the Mayor to sign the same. Councilwoman Faux seconded and the roll call was as follows:

**Ayes:** Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilwoman Jones

**Nays:** None

The motion carried.

**Item: C. Discussion & Possible Approval of the City Administrator Evaluation**

This item was moved to follow Executive Session.

**COUNCIL DISCUSSION**

There was unanimous consent to move the regular council meeting on December 26<sup>th</sup> to December 27<sup>th</sup> due to the holiday and people traveling.

**EXECUTIVE SESSION**

Councilman Heward made a motion to move to Executive Session pursuant to Idaho Code 74-206 to have discussions under subsection (1)(b). Councilwoman Jones seconded and the roll call was as follows:

**Ayes:** Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilwoman Jones

**Nays:** None

The motion carried.

**Executive Session Began: 7:48 PM.**

Discussions under subsection (1)(b).

**Open Session Resumed: 8:13 PM.**

**NEW BUSINESS (Continued)**

**Item: C. Discussion & Possible Approval of the City Administrator Evaluation**

Councilman Heward made a motion to approve of the Evaluation for the City Administrator as presented. Councilwoman Faux seconded and the roll call was as follows:

**Ayes:** Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilwoman Jones

**Nays:** None

The motion carried.

With no further business before the Mayor and Council, Mayor Brown adjourned the meeting at 8:15 PM.