

**MINUTES OF THE
COUNCIL MEETING OF THE
MAYOR & COUNCIL
OF THE CITY OF RUPERT, IDAHO**

Minutes of the regular council meeting of the Mayor and the City Council of Rupert, Idaho on the fourteenth day of January, 2025 in the Council Chambers located inside City Hall at 624 F Street, Rupert, Idaho at the hour of 7:00 PM.

Present: Mayor Tammy Jones
Councilmembers Present: Thompson, Faux, Heward, Wardle
City Administrator Kelly Anthon
City Clerk Bayley Maughan
City Attorney Lance Stevenson

Visitors: Ginger Smith, Vincent Sandstoe, Leslie Garner, Matt Etherington
(Employees)
Joel Parker, James Vonbusch, Kevin Harris (Visitors)

Mayor Jones welcomed everyone and called the meeting to order at 7:00 PM. Everyone stood for the Pledge.

James Vonbusch gave invocation.

Mayor Jones called for any addenda to the agenda and there were none.

CONSENT AGENDA

Items: A. & B. Approval of the Bills, Payroll & Minutes

Councilman Heward made a motion to approve the bills, payroll and the minutes of the December 17th, 2024 special council meeting. Councilman Wardle seconded and the motion carried.

NEW BUSINESS

Item: A. PUBLIC HEARING – Shelton Annexation

The property owner was not available. Mayor Jones opened the hearing at 7:05 PM.

Councilman Heward made a motion to continue the hearing until February 25th, 2025 at 7:00 PM.

Councilwoman Faux seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

Item: B. PUBLIC HEARING – Country Fields PUD Phase 4 Final Plat

The developer, Joel Parker, explained that he had previously had his preliminary plat revised and approved through Planning and Zoning and through the Council. The significant changes in his plat were the addition of a senior living area.

The plat being presented was the final step in the process.

Mayor Jones opened the public hearing at 7:08 PM.

With no public comment or questions, Mayor Jones closed the public hearing at 7:09 PM.

Councilman Heward made a motion to approve the Country Fields Phase 4 final plat as presented.

Councilmen Wardle & Thompson seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

Item: C. Presentation & Possible Approval of the Water Facilities Planning Study

Representatives from Forsgren Engineering presented the completed Water Facilities Planning Study.

This study helps summarize the current state of the City water system and helps in securing funding for future improvements.

Councilwoman Faux made a motion to approve the Water Planning Study as presented. Councilman Thompson seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

Item: D. Possible Ratification of the Appointment of Bea Villacana to the Library Trustees Board

Mayor Jones expressed that she would like to appoint Bea Villacana to the Library Board of Trustees as recommended by the board.

Councilman Thompson made a motion to ratify the Mayor's appointment of Bea Villacana to the Library Board of Trustees. Councilwoman Faux seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

COUNCIL DISCUSSION

Mayor Jones stated that the first meeting in November would be on a holiday and asked if the council would be ok with moving the meeting to a different date. There was unanimous consent to move the November 11th, 2025 regular council meeting to Wednesday, November 12th, 2025.

With no further business before the Mayor and Council, Mayor Jones adjourned the meeting at 7:57 PM.