



Notice of Wasatch County Fire Protection Special Service District Meeting

Tuesday, April 14, 2026, at 3:30 PM

Public Notice is hereby given that the Wasatch County Fire Protection Special Service District will hold a meeting on Tuesday, April 14, 2026 at 3:30 PM in the Council Chambers in the Wasatch County Administration Building, 25 North Main, Heber City, Utah.

The public is welcome to attend and participate in this meeting real-time either in-person or by joining the Zoom Webinar at <https://wasatchcounty.gov/openmeeting>. A recording of the meeting may also be viewed afterwards at <https://wasatchcount.portal.civicclerk.com>.

Public participation (comments and questions) in this meeting will be accepted via email or online meeting attendance. Emails will be accepted up to meeting time. Emails need to be sent to publiccomment@wasatchcounty.gov.

Agenda

Call to Order

Approval of Minutes

1. Approval of March 10, 2026 Regular Meeting Minutes

Approval of Warrants

2. Approval of Warrants - Chief Eric Hales

Chief's Report

3. 2026 Year to Date : March 2026 - Chief Eric Hales
 - a. Promotional Testing and Hiring Update - Chief Eric HalesFirefighter - Chief Eric Hales
Engineer - Chief Eric Hales
Captain - Chief Eric Hales

Battalion Chief – Chief Eric Hales

- b. Retirement : Captain Rick Mecham – Chief Eric Hales
- c. Station 56 : Plat Adjustment and Permitting – Chief Eric Hales
- d. Training Tower : Permitting – Chief Eric Hales
- e. Capital Projects Sub-committee : Discussion – Chief Eric Hales
- f. Revenue Forecast Projection : Discussion of Presentation Items – Chief Eric Hales

Agenda Items

- 4. Discussion and Possible Approval of Policy 416 Employee Benefits of Social Security Opt-out and Post Employment Health Plan (PEHP) – Chief Eric Hales
- 5. Discussion and Possible Approval of Policy 700 Pre-Employment/Annual Physical Examination – Chief Eric Hales

Fire Advisory Commission

- 6. Quarterly Meeting Schedule : May 7, 2026 – Chief Eric Hales

Other

Closed Session – as needed

Closed sessions may be held in accordance with Utah State Code 52-4-205 to discuss the following: Purchase, Exchange or Lease of Property; Pending or Reasonably Imminent Litigation; The Character, Professional Competence, or Physical or Mental Health of an Individual.

Adjournment

The Public Is Invited to Participate in All County Fire Protection Special Service District Meetings.

In compliance with the American with Disabilities Act, individuals needing special accommodations during this meeting should notify Heath Coleman at 657-3240 at least one day prior to the meeting.

This agenda is also available on the Wasatch County Parks & Recreation: www.wcparksrec.org and on Utah State's website at www.utah.gov.



WASATCH COUNTY FIRE PROTECTION SPECIAL SERVICE DISTRICT

FIREBOARD MEETING MINUTES

Tuesday, April 14, 2026 • 3:30 PM MST

25 N Main Street
Heber City, Utah 84032

Councilmembers in Attendance: Mark Nelson, Erik Rowland, Colleen Bonner, Kendall Crittenden, Fire Board Chair Spencer Park.

Absent: Luke Searle.

Staff Present: Chief Eric Hales, Clair Provost, Assistant Chief/Director of EMS; Troy Morgan, Battalion Chief/Fire Warden; Stacy Carpenter, Deputy Chief Financial Officer; Sarah Kodric, Administration; Kierstan Smith, CPA.

Staff Absent: None.

CALL TO ORDER

Chair Park called the Wasatch County Fire Protection Service District Board Meeting to order on Tuesday, April 14, 2026, at 3:32 pm.

APPROVAL OF MEETING MINUTES

Chair Park reported that the first item on the agenda is to approve the regular meeting minutes of March 10, 2026.

A motion was made by Councilmember Nelson to approve the minutes from March 10, 2026, regular meeting as presented. The motion was seconded by Councilmember Bonner, and it passed 5-0 unanimously.

APPROVAL OF WARRANTS

The warrants totaled \$1,662,331.63. Chief Hales reported the most significant expenditures included in the warrant report are for the Station 56 Hideout project.

A motion was made by Councilmember Crittenden to approve the warrants in the amount of \$1,662,331.63 as presented. The motion was seconded by Councilmember Nelson, and it passed unanimously.

CHIEF'S REPORT:

Chief Hales presented to the Board:

- 2026 Year-to Date – March 2026: Chief Hales reported that during the month of March, the District conducted promotional testing for Battalion Chief, Captain, and Engineer positions. The

promotions included Wes Hutchinson, Chris Hampton, JT Atkins, Aaron Troyer, Trayson Hill, and Brad Winterrose.

- The District also completed a firefighter hiring process that offered positions to fifteen (15) individuals of which 13 accepted. The recruit academy will begin April 20, 2026, and run for eight weeks.
- Chief Hales noted the recent retirements of Rick Mecham (37 years of service) and Doyle Graham (34 years of service), as well as upcoming retirements of Ben Fitzgerald and Jed Olson.
- Updates were provided on Station 56 construction and the training tower project, which is currently in the permitting process. The steel delivery for the training facility is anticipated to arrive in early May.
- Discussion was held regarding the formation of a Capital Project Sub-committee to review capital projects, long-term planning, and revenue projections. The Board agreed to revisit the item at the next meeting.

DISCUSSION AND POSSIBLE APPROVAL OF POLICY 416 EMPLOYEE BENEFITS OF SOCIAL SECURITY OPT-OUT AND POST EMPLOYMENT HEALTH PLAN (PEHP)

Chief Hales reported that Policy 416 and the Resolution for the Post Employment Health Plan were still under legal review. It was decided to table this agenda item until the May meeting.

DISCUSSION AND POSSIBLE APPROVAL OF POLICY 700 PRE-EMPLOYMENT/ANNUAL PHYSICAL EXAMINATION

Chief Hales reported that the District works with the LiveWell Center at the Park City Hospital to perform the firefighter annual physical exams. The policy discusses the requirements and guidelines set forth in NFPA 1582 for physical fitness and fitness for duty for firefighters.

A motion was made by Councilmember Bonner to approve Policy 700 Pre-Employment/Annual Physical Examination. The motion was seconded by Councilmember Nelson and passed 5-0 unanimously.

OTHER

None.

CLOSED SESSION

None.

ADJOURN MEETING

A motion was made by Councilmember Bonner to adjourn the March 10th regular meeting at 3:48pm. A motion was seconded by Councilmember Crittenden, and it passed unanimously.